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Address	MDL Mumbai					
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Created By	Sagar Shende					
Designation	Manager					
Created Date	21-Feb-2024 03:10 PM					

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प्रिय महोदय Dear Sir / ]					
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Tender No. 2500000134 Item: Procurement of NA Spared for Steering Gear System of ICGS Sachet Type of tender: Single Tender

## Section I - Notice Inviting Tender (NIT)

1. Notice Inviting Tender (NIT): Mazagon Dock Shipbuilders Limited (MDL), Mumbai is India's leading Shipbuilding Company with ISO 9001:2015 accreditation. Mazagon Dock Shipbuilders Limited, invites offer in two bid system i.e. Part-I (Techno Commercial Bid) and Part-II (Price Bid) from Indian bidders through online bidding via MDL e-procurement portal (https://eprocuremdl.nic.in) for Item /Services.

## 2. The Tender Document.

- i. Bidders must read the complete 'Tender Document'.
- ii. Bids must be uploaded till the deadline for submission of bids. Bidders in their own interest are requested to upload their bids well in advance of tender closing date to avoid the last minute difficulties in uploading the bids. Request for extension, if at all to be made, shall be forwarded at least 3 working days in advance to the tender closing date / time (excluding tender closing date) with proper reasoning. However, the extension would be granted by MDL on merit of the case at MDL discretion and would be binding on all bidders.
- 3. Eligibility Criteria for Participation in this Tender: Subject to provisions in the Tender Document, participation in this Tender Process is open to all bidders who fulfil the 'Eligibility' and Pre-Qualification criteria. Bidder shall be required to declare fulfilment of Eligibility Criteria.
- 4. Submission of Bids: No manual Bids shall be made available or accepted for submission (except for originals of scanned copies as per sub-clause above). Bidder must comply with the conditions of the eProcurement portal, including registration, compatible Digital Signature Certificate (DSC) etc. In the case of downloaded documents, Bidder must not make any changes to the contents of the documents while uploading, except for filling in the required information.
- 5. Disclaimers and Rights of MDL: The issue of the Tender Document does not imply that MDL is bound to select bid(s), and it reserves the right without assigning any reason to
  - (a) reject any or all of the Bids, or
  - (b) cancel the tender process; or
  - (c) abandon the procurement of the Goods/Services; or
  - (d) issue another tender for identical or similar Goods/Services.

Note: Please refer to appended TIS and the complete Tender Document for further details.

**Tender Inviting Authority** 



Tender No. 2500000134

Item: Procurement of NA Spared for Steering Gear System of ICGS Sachet Type of tender: Single Tender

# Section II – Tender Enquiry Form (TEF)

## 1. Description & Scope of Supply: As indicated in the RFQ

## 2. Validity Period of Offer:

- (a) Bid / Offer shall have the validity period of **30 days** from the tender closing date.
- (b) In case the day up to which the bids are to remain valid falls on/ subsequently declared a holiday or closed day for MDL, the bid validity shall automatically be deemed to be extended upto the next working day.
- 3. **Delivery Schedule:** within one week from placement of order.
- 4. **Submission of Offer in Single Bid System**: The bidder shall ensure following are essentially submitted in the Part-I bid as applicable:
  - (i) Techno-Commercial Offer and Price Bid.
  - (ii) Acceptance of Tender terms & General Condition of Contract (GCC).
  - (iii) Compliance Certificate w.r.t. Land Border Clause
  - (iv) Unique GeM Seller ID.
  - (v) Blank rate sheet indicating quoted/not quoted against each line item, tax percentage, type of taxes.
  - (vi) Additional documents as applicable to this tender.
  - (vii) Price Bid (BoQ)

Note: In any case, prices are not to be mentioned in Part-I bid.

- 5. **Bid Rejection Criteria**: Non-compliance/non-acceptance to any of the terms and conditions of the tender other than following shall render the bid liable for rejection;
  - (i) Clause mentioned under loading criteria

## 6. Warranty/Guarantee:

The equipment / item along with associated auxiliaries/components supplied shall be warranted / guaranteed for satisfactory Performance for the period of **6 months** from date of receipt in MDL.

The Supplier cannot absolve their responsibility for warranty of material even though it is inspected by & approved by the inspection authorities.

If the defects are not remedied within a reasonable/stipulated time, MDL may proceed to rectify the defects at the supplier's risk & cost, but without prejudice to MDL's rights under the contract.

During the period of warranty / guarantee if any defect noticed in the equipment / item supplied, the supplier/ contractor will have to rectify such defects immediately at no extra cost to MDL.

- 7. **Pricing**: The prices quoted shall remain firm and fixed during the currency of the order / contract unless agreed otherwise by MDL.
- 8. **Taxes & Duties**: The rates quoted in the Price Bid Rate Sheet should exclude GST. Bidder should indicate GST, along with HSN/SAC code, as applicable separately in the same Price Bid sheet, which will be paid extra based on tax invoice to the extent applicable. Bidder should submit their copy of GST No along with bid.

#### 9. Payment Terms & Mode:

- (a) Advance payment is not applicable for this tender.
- (b) Payment of 100% of the value of the supplies against delivery and acceptance as may be payable and as reduced by any deductibles and / or the amount leviable towards liquidated damages, if any plus 100% taxes, duties etc. as applicable on production receipt and acceptance at MDL within 15 days through RTGS/NEFT on submission of Set of one original + two photo copies of signed Tax



Tender No. 2500000134 Item: Procurement of NA Spared for Steering Gear System of ICGS Sachet Type of tender: Single Tender

Invoice along with Delivery Challan, Guarantee / Warrantee certificate to be submitted to Receipts Sections adjacent to ARS punching station of South Yard.

- (c) Against Part Supply Part Payment is applicable.
- (d) All the payments to indigenous bidders due shall be made through Real Time Gross Settlement (RTGS) / National Electronic Fund Transfer (NEFT) by MDL.

**Note:** Invoices should be submitted at "Receipt Section" adjacent to the ARS Punching Section, South Yard MDL.

## (e) Alternate MSME vendor payment through TReDS:

- i) In order to address the financial needs of MSME firms, Gol has introduced a platform for facilitating the financing of trade receivables of MSMEs from buyers, through multiple financiers which is termed as Trade Receivables Discounting System (TReDS). At TReDS, auctioning of invoices at competitive & transparent environment is done by financers based on Buyer's credit profile.
- ii) MDL is registered on the "Invoicemart" TReDS platform and M1xchange of M/s Mynd Solutions Pvt. Ltd.
- iii) MSME bidders desirous to receive payments through TReDS platform may avail the facility if they are already registered on
  - a) "Invoicemart" TReDS platform or by registering on it. Contact details at "Invoicemart" TReDS platform are as below: 022 6235 7373 and a new mail id service@invoicemart.com.
  - b) "M1xchange" TReDS platform or by registering on it. Contact details at "M1xchange" TReDS platform are as below: +91 9920455374 Ms Ashwathi Jayandran email id: <u>ashwathi.jayandran@m1xchange.com</u> +91 8839915724 Ms Priyanka Shah email id <u>prinyaka.shah@m1xchange.com</u>
- (f) E Invoice: Wherever GST is applicable, payment will be released against e-Invoice, or Invoice accompanied with Vendor's Self Declaration that "We do not fall under the category of registered persons notified under Rule 48(4) of the Central GST Rules, 2017 and we are not required to comply with e-Invoicing provisions under GST Act, as our aggregate turnover in any preceding financial year from 2017-18 onwards has not exceeded Rs. 5 Crores as per GST act.

## 10. Inspection:

**Receipt Inspection:** MDL with CG Ship Staff shall carry out necessary inspection of the items on receipt in the MDL on the basis of appropriate MDL Inspection system requirements & the Inspection documents submitted by suppliers. Any objection raised by MDL inspection team against quality of material or workmanship shall be satisfactorily corrected by the supplier at his expenses including replacement as may be required within shortest possible time within 30 days. Items damaged during transit shall also be rectified or replaced by the supplier within shortest possible time.

**<u>Rejection of the material</u>:** Any portion of the equipment found defective/rejected, the supplier shall collect the same at his cost from the MDL Yard, all incidental charges being born by supplier, (inclusive of custom duty, if payable), within 30 days from the date of intimation to the supplier of such rejection. The MDL reserves the rights to dispose-off the rejected item at the end of a total period of 90 days in any manner, to the best advantage to the MDL & recover storage charges & any consequential damages, from sale proceeds of such disposal.

- 11. **LIQUIDATED DAMAGES:** Time is the essence of Contract/Order. In cases of delay(s) not attributable to MDL beyond the agreed schedule, the supplier shall pay liquidated damages, a sum of 0.5% (half per cent) per week or part thereof, of the delayed work subject to maximum of 5% of value of delayed supply.
- 12. **Public Grievance Cell**: A public grievance cell headed by Shri R. R. Kumar, ED (EY) has been set up in the company. Members of public having complaints or grievances are advised to contact above Authorities on Wednesday between 10.00 hours and 12.30 hours in his office at 3rd Floor, West Block,



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Mazagon Dock Shipbuilders Ltd or send their complaints / grievances to him in writing for redressal. Telephone No. is 23762106(MDL).

- 13. **Breach of Obligation:** In case of breach of any obligation mentioned under, the bidder shall be disqualified / debarred from the bidding process for a period of one year from the date of notification;
  - i) Bidder has withdrawn / modified / amended / impaired / derogated from the tender during the period of bid validity.
  - ii) Bidder fails or refuses to execute the contract upon notification of acceptance of bid by MDL during the period of bid validity.

## 14. Land Border:

a) This clause is applicable from a country which shares a land border with India" for the purpose of this Order means: -

i) An entity incorporated, established or registered in such a country; or

ii) A subsidiary of an entity incorporated, established or registered in such a country; or

iii) An entity substantially controlled through entities incorporated, established or registered in such a country; or

- iv) An entity whose beneficial owner is situated in such a country; or
- v) An Indian (or other) agent of such an entity; or
- vi) A natural person who is a citizen of such a country; or

vii) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

b) Bidders from a country sharing land border with India shall Mandatorily requires registration with registration Committee by the Department for promotion of Industry and Internal Trade (DPIIT). Registration shall not be applicable for the bidders from those country to which the Government of India has extended Line of credit or in which the government of India is engaged in development project.

c) Bidder shall comply orders issued by ministry of Finance department of expenditure Vide OM 6/18/2019- PPD dated 23 July 2020 & 24 July 2020 and OM No F.7/10/2021/-PPD(1) dated 23.02.2023.

#### 15. Additional Instructions:

- (a) Bidder shall abide to all tender terms & conditions including General Conditions of Contract (GCC).
- (b) The bidder shall also abide to all statutory requirements, Official Secret Act 1923, Security and Safety Rules as per references, which are part of this tender. If contractors' employees are not adhering to the health, safety and environment norms and the contractors not equipping their employees with suitable safety gears, will be viewed seriously. For non-adherence to above will be levied as per extant guidelines of Security and Safety Rules prevailing time to time, to the contractor without prejudice to other rights to enforce the safety requirements.
- (c) MDL shall not be bound by any printed conditions or provisions in the sellers bid forms or acknowledgement of contract, invoices, packing list and any other documents which purport to impose any conditions at variance with the tender terms / final negotiated & accepted terms.
- (d) In case of improper on-line filling or non-submission of Acceptance formats for Tender Enquiry Form (TEF), GCC, it shall be presumed that all our tender terms & conditions are acceptable to the bidder.
- (e) Wherever the clauses in tender document (Part A) are getting repeated in GCC, then in such cases bidders are requested to refer the clauses in the tender doc (Part A) and offer their comments/acceptance, accordingly.

## 16. E-Portal and E-Tender Guidance:

a) Submission of bids against e-Tenders: The bidder is required to quote online on the *e-Procurement* website www.eprocuremdl.nic.in by the deadline, by submitting the Techno-commercial Bid & Price Bid in Electronic format only. The prices/quotes & a few declarations shall have to be entered/uploaded by the bidder online in the Tender's entry forms & other bid documents' scanned/soft copies shall have to be uploaded as part of the bid. All bids should be digitally signed using DSC (as explained below).



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- b) To participate in e-Tender (s), every bidder must register themselves on the ASP's website (*registration is free of cost*) & must possess a legally valid Class-IIB or above Digital Signature Certificate (DSC) as per IT Act-2000, using which they can sign their electronic bids. The DSC can be procured from any Certifying Authority (CA) authorized by Controller of Certifying Authorities (CCA) of Govt. of India.
- c) National Informatics Centre (NIC) have been appointed by MDL as the Application Service Provider (ASP).
- d) Online User Manual is available on the website for the guidance of users & for participating in the e-Procurement/ e-Tendering, the bidder must ensure having the requisite (IT) infrastructure at their office premises.
- e) For any further details of e tendering & digital signatures, please contact 0120- 4200462, 0120- 4001002, 8826246593, eproc-support@gov.in.
- f) Problems in hardware/software, internet connectivity, system configurations, Browser setting etc., for whatsoever reason shall not be considered for extension of tender closing date and time.
- g) MDL will not be responsible for an error in downloading of tender documents from web by the bidders. The version appearing on MDL website will be considered final and authentic.
- 17. General Conditions of Contract (GCC) Acceptance: Bidders are requested to refer GCC clause uploaded on the tender and provide the acceptance for all relevant clauses applicable to supply of goods.
- 18. Contact Details for Queries: All bidders are requested to get their queries, if any, clarified in advance (i.e. 1 days in advance to tender closing date) to avoid last minute delay. In case of any clarifications regarding tender, bidders are requested to contact the following executives.

Department	Name of Executives	Contact No	Email
Technical	Mr J. G. Saharkar DGM(P-refit)	022 2376 3448	mramasamy@mazdock.com
Technical	Mr M C Waghmare, M(PLG-Refit)	022 2376 3325	mcwaghmare@mazdock.com
Commercial	Mr Anant Garkhedkar, DGM/PE(C-Refit)	022 2376 3086	apgarkhedkar@mazdock.com
Commercial	Mr Sagar Shende, M(C-Refit)	022 2376 2750	sushende@mazdock.com

19. We look forward to receive your most competitive and reasonable offer against this tender.

Yours faithfully,

## For MAZAGON DOCK SHIPBUILDERS LIMITED

Sagar Shende, M(C-P17A & Refit)



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## Official Secret Act 1923

(ILLUSTRATIVE FORMAT)

#### SECTION 2(B) ; "PROHIBITED PLACE"

It is defined as the place of any work of Defence Dockyard and other so belonging or occupied and used for the purpose of building, repairing, making or storing any ammunitions of war.

For the purpose of the above definition, sketch includes any photograph or other mode of representing any place or thing.

## SECTION 3 : "PENALTIES FOR SPYING"

If any per unlawfully -

- a) approaches, inspects, passes over or is in the vicinity of any clear place; or
- b) make any sketches intended to be directly or indirectly useful to an enemy ; or
- c) obtains, collects, records or communicates to any other person any secret official code. Shall be liable for imprisonment of 14 years in case of Defence Installation.

#### SECTION 4 : "COMMUNICATION WITH FOREIGN AGENTS"

If Any person has been in communication with or attempted to communicate with foreign agents regarding the vital information of any "PROHIBITED PLACE" would be guilty of violating the provisions of this Act. **SECTION 5 : "WRONGFUL COMMUNICATION OF INFORMATION"** 

#### SECTION 5: WRONGFUL COMMUNICATION OF INFORMATION

If any person having in his possession or control any official document;

- a) Willfully communicates to any person, other than a person, who is authorised to communicate it.
- b) Used the information in his possession for the benefit of any foreign power.
- c) Retain in his possession when he has no power to retain it
- d) Fails to take reasonable care of it.

Shall be guilty of an offence under this Act.

#### SECTION 6 : "UNAUTHORISED USE OF UNIFORMS"

If any person for the purpose of gaining admission or of assisting any other person to gain admission to a "PROHIBITED PLACE" wears uniforms without lawful authority shall be guilty of offence under this Section.

#### SECTION 7 : "INTERFERING WITH OFFICERS OF POLICE"

No person in the vicinity of any "PROHIBITED PLACE" shall abstract any Police Officer engaged on guard, sentry or similar duty. If any person move in the provisions of this section, shall be punishable with imprisonment, which may extend up to 3 years.

#### SECTION 8 : "DUTY OF GIVING INFORMATION"

It shall be duty of every person to give on demand to a superintendent of Police or any other Police Officer not below the rank of Inspector, any information in his power relating to an offence under this Act.

If any person fails to give such information, shall be punishable with imprisonment to 3 years or fine or with both.

#### **SECTION 9 : "INCITEMENT"**

Any person who attempts to commit or debate the commission of an offence under this Act shall be punishable with the same punishment and be liable to be proceeded against in the same manner as if he had committed such offence.

## SECTION 10 : "PENALTY FOR HARBOURING SPIES"

If any person whom he knows or has reasonable grounds for supposing to be person who is about to commit or who has committed offence under this Act shall be guilty of offence under this Section.

# SECTION 11 : "SEARCH WARRANTS"

If a presidency Magistrate, Magistrate First Class or Sub-Divisional magistrate is satisfied with the information that there is reasonable ground for suspecting that an offence under this Act has been or is about to be committed, he may grant search warrant to any Police Officer to enter at any time any premises to force to search premises or the places.



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## Format for Compliance Certificate w.r.t. Land Border Clause

# Declaration of Compliance of Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017

This declaration must form part of all tenders & it contains general information and serves as a declaration form for all bidders. (Before completing this declaration, bidders must study the General Conditions, Definitions, Govt Directives applicable in respect of Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 and OM No F.7/10/2021/-PPD(1) dated 23.02.2023 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017& prescribed tender conditions).

	DECLAF	ATION BY AUTHO	DRISED SIG	NATORY OF	THE FIRM	
I, the un	dersigned,					( <i>full</i>
names),	-					,
do		declare,			capacity	as
					(name	of bidder
<i>entity</i> ), t	hat:					
1) The fa	acts contained he	erein are within my o	own persona	l knowledge.		
		-	·	-		
		(Public Procuremer dated 23.02.2023				
		les (GFRs), 2017 re				
a countr	y which shares a	land border with In	dia and com	ply to all the p	rovisions of the (	Order
3) I certi	fv that M/s					(name of
bidder e	entity) is not fron	n such a country	or, is from	such a coun	<b>try</b> (strike out w	hichever is
		certify that this SU J. [Where applicab				
	y is attached]			or valid regit		Competent
4) Lunda	protond that the e	ubmission of incorre	oct data and	/ or if cortificat	o / doctoration di	von hy M/c
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		ould be a ground f				
		per Clause 12 of the les (GFRs), 2017	e Public Ord	er on Restricti	ons under Rule	144 (XI) Of
	RISED SIGNATU			DATE:		
Seal / S	tamp of Bidder					