MAZAGON DOCK SHIPBUILDERS LIMITED
CIN: U35100MH1934GOI002079
(A Government of India Undertaking)
Dockyard Road, Mazgaon, Mumbai 400 010. INDIA

Certified – ISO 9001:2008 for Shipbuilding Division

DEPARTMENT: OUTSOURCING

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GeM BID NO.: GEM/2026/B/8207524 dated 28.10.2026

Tender opening date and time :04.11.26 at 15.00PM
Tender closing date and time :05.11.26 at 15.00 PM

माझगाँव डॉक शिपबिल्डर्स लिमिटेड, मुंबई द्वारा पात्र बोलीकर्ताओं से नीचे दिये गए विवरण के अनुसार दो-बोली प्रणाली (२) वाणिज्यिक नियम एवं शर्तो के साथ तकनीकी बोली (२) मुल्य बोलि के अंतर्गत ई-प्रॉक्यूरमेंट पोर्टल (**http://Gem.gov.in**) के माध्यम से बोलियां आमंत्रित की जाती है ।

Mazagon Dock Shipbuilders Limited invites on-line competitive bids in SINGLE BID SYSTEM (Techno Commercial Bid and Price Bid), from Single nominated Vendor, on our e-procurement portal www.gem.gov.in, for the Work/Services as detailed in this tender document:

Note: Before quoting against this Tender, the prospective bidder is requested to go through the Tender Enquiry document (& Annexes, if any) thoroughly & carefully. Deviations to the Terms & Conditions of the Tender are highly discouraged. Therefore, any doubts arising in respect of any of the Terms & Conditions stipulated, Qualification Criteria, clarification if any w.r.t. Documentation / Procedural requirements, etc. shall get clarified by the prospective bidder through the Dealing Executive invariably before the submission of the Bid.
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Salient Features for Participating in (this) GeM-Tender:

1. **Submission of bids against GeM Tenders**: MAZAGON DOCK SHIPBUILDERS LIMITED INVITES ON-LINE COMPETITIVE BIDS from reputed Bidders / ~~Suppliers~~ in SINGLE BID SYSTEM (Techno Commercial Bid and Price Bid) on GeM (Government e Marketing) [**http://gem.gov.in**] for the following Scope of Work / Supplies, terms and conditions:
2. Bidders in their own interest are requested to upload their bids well in advance before tender closing date to avoid the last minute difficulties in uploading the bids. Request for extension, if at all to be made, shall be forwarded at least 3 working days in advance to the tender closing date / time with proper reasoning. MDL reserves all rights in this regard & decision of MDL shall be binding to the applicant. Problems in hardware/software, internet connectivity, system configurations, Browser setting etc., for whatsoever reason shall not be considered for extension of tender closing date and time.
3. MDL will not be responsible for an error in downloading of tender documents from web by the bidders. The version appearing on MDL website will be considered final and authentic.

Bidder is requested to get their technical queries, if any, clarified in advance (3 days in advance to tender closing date) to avoid last minute delay. For any technical clarification, bidders are requested to contact Mr. Chunesh Mahato , M (P&PC) Tel. no.: 022- 2376 3603, email: cmahato@mazdock.com

1. **SUBJECT:**

E-tender enquiry (Single bid system) for Hiring services for triennial Maintenance Contract for DC Rectifires for P-75 on single vendor nomination basis.

SCOPE OF WORK: The detailed technical Scope of Work (SoW) is attached herewith as Annexure-A.

2. **INSPECTION:**

Inspection will be carried out by MDL & SOT.

3. **CONTRACT VALIDITY, WORK SCHEDULE, & MOBILISATION:**

3.1. As per Scope of Work (SoW)

3.2. Hindrance Register: An Instruction Register & Hindrance Register shall be maintained by User Department, under the custody of Chief Manager & above Executive nominated by the HOD-PP&C. Instruction given to contractor will be recorded in the Instruction Register. All hindrances with date of occurrences and removal shall be noted in Hindrance Register. The hindrance register shall be signed by the reps of both MDL as well as contractor. The Contractor as well as MDL berth executive is required to record hindrances in hindrance

4. ~~**INTEGRITY PACT (IP): Not Applicable**~~

5. ~~**EARNEST MONEY DEPOSIT (EMD): Not Applicable**~~

6. **BID REJECTION CRITERIA: Applicable**

6.1 **Categorical Rejection Criteria:** Following bids shall be **categorically rejected** (The following condition / deviations are non-negotiable and therefore any bid falling under these conditions / deviations shall be summarily rejected. **Bidders to note that no opportunity will be provided to rectify these conditions / deviations post bid opening**):

6.1.1. Bids received after tender closing date and time.

6.1.2. Bids received other than through GeM portal.

6.1.3. Bidder who is debarred under PPP MII order 2017, GeM, CPPP Portals including tender holiday issued by MDL as on tender due date and time.

6.2 **Liable for Rejection Criteria:** In case of bids received with deviations to tender terms other than non-negotiable conditions indicated at 6.1, and the bids received without sufficient documents, ambiguous and incomplete bids; MDL at its discretion and availability of time, may provide equal time & opportunity for submission of deficient techno-commercial documents and clarification to the bidders. Bidders are required to submit such documents / clarifications within the duration / date stipulated by MDL, failing which their bids will be rejected.

7. ~~**E - Reverse Auction: Not Applicable**~~

8. ~~**QUALIFICATION CRITERIA: Not Applicable**~~

9. **CONFLICT OF INTEREST AMONG BIDDERS/AGENTS:** Bidders having a conflict of interest shall not be eligible to participate in the tender process unless the conflict stemming from such

relationship has been resolved in a manner acceptable to the Procuring Entity throughout the Tender process and execution of the Contract.
The bidder shall be considered to have a conflict of interest in this tender process and execution of the resultant contract in the following situations:

9.1. If its personnel have a close personal, financial, or business relationship with any personnel of the procuring entity who are directly or indirectly related to the procurement or execution process of the contract, which can affect the decision of the procuring entity directly or indirectly;

9.2. The bidder (or his allied firm) provided services for the need assessment/procurement planning of the Tender process in which it is participating;

9.3. A Principal can authorize only one agent, and an agent should not represent or quote on behalf of more than one Principal. However, this shall not debar more than one Authorised distributor (with/ or without the OEM) from quoting equipment manufactured by an Original Equipment Manufacturer (OEM) in procurements under a Proprietary Article Certificate or

9.4. A bidder participates in more than one bid in this tender process. Participation in any capacity by a Bidder (including the participation of a Bidder as a partner/ JV member or sub-contractor in another bid or vice versa) in more than one bid shall result in the disqualification of all bids in which he is a party. However, this does not limit the participation of an entity as a sub-contractor in more than one bid if he is not bidding independently in his own name or as a member of a JV;

Note: The undertaking by the bidders for above para (Conflict of Interest among Bidders/ Agents) to be submitted along with Techno Commercial bid.

10. VALIDITY PERIOD:

10.1 Bids/ Offers shall have a validity period of **120** days from bid closing date.
10.2 In case the day up to which the bids are to remain valid falls on/ subsequently declared a holiday or closed day for MDL, the bid validity shall automatically be deemed to be extended up to the next working day.
10.3 In exceptional circumstances, before the expiry of the original time limit, MDL may request the bidders to extend the validity period for a specified additional period. The request and the bidders' responses shall be made in writing or electronically. A bidder may agree to or reject the request. A bidder who has agreed to MDL's request for extension of bid validity, in no case, he shall be permitted to modify his bid.
10.4 In case techno-commercially accepted bidder/s does not agree to extend the offer validity, the offers of all techno-commercially accepted bidder/s including the bidder who has not agreed to extend their offer validity shall be opened and proceed further with valid bids. If the bidder who has not agreed to extend their offer validity found to be L1 then his price shall be used as reference price for negotiation purpose as applicable.

11. ~~PRE –BID CONFERENCE~~: ~~Not applicable to this tender~~.

12. ON-LINE SUBMISSION OF BIDM:

On-line Offer on the Government E Marketing Site GeM must be uploaded in Techno-commercial bid & price bid as appearing online. Offer in any other form will not be considered:

The bidder is requested to ***ensure that all the documents asked for are submitted*** *and the documents are clear & legible & duly signed (i.e., self-attested), as it would save considerable time without necessitating the need for furnishing of the documents again by them. The bidder is also requested not to submit unnecessary documents not asked for, like signed & stamped copy of* this Tender document, etc.

Online Techno-commercial bid will be opened on the tender opening date/extended opening date shall contain the following.

12.1 **Common Documents:**

12.1.1 Acceptance of Additional Service Level Agreement (ASLA) Acceptance Format, General Conditions of Contract (GCC) Acceptance format in the Prescribed Formats attached herewith (Annexures K & M); duly stamped, signed & filled 'Accepted OR Not Accepted' as applicable for each of the clause. Normally deviations to the tender terms are discouraged. However, if the bidder has any deviations, the same should be filled in above formats (Annexures K & M)), mentioning the deviation against the relevant ASLA clause no., failing which it will be construed that all clauses of ASLA, GCC's appearing against the tender are understood by you and are fully acceptable to you. In the event bidder has no deviations, he should submit following forms mentioning 'Accepted'. Any deviations mentioned elsewhere in the offer other than in said Forms will not be considered.

12.1.2 Copy of Blank Rate sheet (Annexure-B) clearly indicating 'Quoted / Not-Quoted' as applicable against each of the listed duly stamped & signed, should be uploaded.

12.1.3 Declaration Certificate for Local Content as per **Annexure C**

12.1.4 Declaration by bidder for Restrictions under rule 144(xi) of General Financial Rules GFRs, (2017)) as per **Annexure Q**.

12.1.5 Undertaking of Paras of Conflict of Interest among Bidders/ Agents as per ASLA Cl. No. 9.

12.1.6 GST Registration Certificate.

12.1.7 Copies of valid Registration or Approval certificates (if any) of the following shall be uploaded on-line:

12.1.7.1 Micro Enterprises.

12.1.7.2 Small Enterprises.

12.1.7.3 ISO Accreditation.

Note: Bidders in their own interest are requested to upload their bids well in advance of tender closing date to avoid the last-minute difficulties in uploading the bids. Problems in hardware/software, internet connectivity, system configurations, Browser setting etc., for whatsoever reason shall not be considered for extension of tender closing date and time.

Price Bid This should contain only the PRICES for each of the listed items strictly in the prescribed format provided online in GeM portal.

Note: Timely submission of the e-bids is responsibility of the bidders and no reasons / excuses in this regard will be entertained.

12.2 Opening of Techno-Commercial e-Bid (Part-I): Techno-Commercial e-bid (Part-I) will be opened online on the tender opening date or extended tender opening date or next working day if opening date happens to be holiday declared by MDL. The participant bidder can also witness opening of the bids online from their locations by logging on GeM portal.

12.3 Opening of Price e-Bid (Part–II): After completion of Techno-commercial scrutiny, intimation for price e-bid opening will be communicated only to techno-commercially accepted bidders. Bidder (s) to note that such intimation may be given at a short notice

by Fax, E-mail or even by telephone only to techno-commercially accepted bidder(s). Techno-commercially qualified bidders can also witness opening of price bids online from their locations by logging on GeM portal.

13 PRICING & ESCALATION:

13.1 Bidder would have to quote for all the services tendered & listed in the Rate Sheet format of GeM. Vendor has to mandatorily fill the Annexure B, BLANKING the PRICES but clearly indicating 'QUOTED / UNQUOTED', also indicating the % of actual taxes/ duties applicable, and upload in Cover-1/Part 1 Bid.

13.2 Contract Price shall remain firm and fixed during the currency of order/contract execution.

13.3 MDL shall not be bound by any printed conditions or provisions in the Contractor's Bid Forms or acknowledgement of CONTRACT, invoices, packing list and other documents which purport to impose any conditions at variance with or supplemental to CONTRACT.

13.4 Bidder while quoting should consider the all costs such as labor, minimum wages, transportation, equipment, all incidental expenses, travelling, lodging, boarding, administrative, mobilizations, demobilizations, etc.

13.5 Quantum of the work is tentative. Considering the priority, Project requirement, time constraint, work progress and contractor's performance, the quantum of work allotted to the contractor may vary or reduce and under such circumstances no compensation would be payable. The payment shall be based on actual work completed in line with tender terms and conditions

13.6 **Option clause:** MDL retains the right to increase/decrease the ordered quantity at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period)

14 RANKING OF BIDS & DETERMINATION OF L-1 BIDDERS:

14.1 Techno-Commercially Qualified Overall Lowest Bidder as evaluated by GeM will be considered for the placement of order. Bidders have to quote their price, applicable taxes, etc as per available in GeM Portal.

14.2 Bidder not quoting for all the services tendered & listed in the Rate Sheet are liable for rejection. Bidder has to confirm that they have quoted all the line items by filling Annexure B (Illustrative rate sheet).

15 WORK DONE CERTIFICATE:

15.1 WDC shall be prepared by the contractor & shall be certified by the MDL executive CM(PP&C). Payment shall be made as per the quantities certified in WDC.

15.2 The WDC shall include cumulative statement of jobs carried out till last WDC. The WDC must clearly mention the scheduled dates for starting & completion/delivery of the jobs as mutually agreed between MDL User Dept. & contractor and the actual dates of start & completion. WDC will be signed after completion of work after certified by the Inspection Team.

15.3 The necessary service entry shall be made in SAP system by the WDC certifying authority CM (PP&C) & WDC/WCC will be submitted to the contractor for further invoicing. The WDC/WCC shall bear relevant Service Entry Sheet No., PO No. and respective item Sr. No., sub service line item of the PO.

15.4 In case of delays, the duration along with numbers of delayed days shall be specified in respective WDC/WCCs to invoke LD clause and effect recoveries from sub contractor's invoice.

15.5 The successful Bidder (Contractor) would have to submit WDC as per the then prevailing format, at the time of order placement. The same would be made available at appropriate time. An Illustrative format of work done certificate is placed at Annexure N.

16 **TERMS OF PAYMENT:**

16.1 No advance will be paid in any manner against the contract.

16.2 Payment will be done on line item wise post completion of work within 15 days of issue of Service Delivery cum acceptance certificate (SDAC) and on-line submission of Invoice unless otherwise specified in STC / ATC, also Ink Signed Tax Invoice in duplicate with Work Completion Certificate (WCC) duly certified by executive of not below the rank of Chief manager of User department. The invoice shall be preferably submitted within four weeks of certification of Work Completion Certificate 'WCC'. On acceptance of Purchase order firm shall submit 5% Security cum Performance Bank Guarantee of order value.

16.3 Work completion certificate should confirm that the work is completed in time or in case of delays, the duration be specified in the certificate to invoke LD clause and effect recoveries from contractor's invoice.

16.4 Part delivery & Part Payment allowed.

16.5 Wherever GST is applicable, payment will be released against e-Invoice, or Invoice accompanied with **Vendor's Self Declaration** that **"We do not fall under the category of registered persons notified under Rule 48(4) of the Central GST Rules, 2017 and we are not required to comply with e-Invoicing provisions under GST Act, as our aggregate turnover in any preceding financial year from 2017-18 onwards has not exceeded Rs. 5 Crores as per GST act"** (from 1st Aug 2023-Turnover limit reduced to Rs 5 Crs. from Rs. 10 Crs).

16.6 Alternate MSME vendor payment through TReDS:

16.6.1 In order to address the financial needs of MSME firms, GoI has introduced a platform for facilitating the financing of trade receivables of MSMEs from buyers, through multiple financiers which is termed as Trade Receivables Discounting System (TReDS). At TReDS, auctioning of invoices at competitive & transparent environment is done by financers based on Buyer's credit profile.

16.6.2 MDL is registered on the "Invoicemart" TReDS platform and M1xchange of M/s Mynd Solutions Pvt Ltd.

16.6.3 MSME bidders desirous to receive payments through TReDS platform may avail the facility if they are already registered on

16.6.3.A "Invoicemart" TReDS platform or by registering on it.
Contact details at "Invoicemart" TReDS platform are as below: 22 35 7373 and a new mail id service@invoicemart.com.

16.6.3.B "M1xchange" TReDS platform or by registering on it.
Contact details at "M1xchange" TReDS platform are as below:
+91 9920455374 MsAshwathi Jayandran
email id ashwathi.jayandran@m1xchange.com
+91 8839915724 Ms Prinyaka Shah
email id prinyaka.shah@m1xchange.com

16.7 Kindly note that submission of the above documents with the invoice is essential for effecting (timely) payment to the Subcontractor.

16.8 Part payment against completion of each valves is allowed.

Note: **Contractors are requested to raise invoices in consultation with WCC issuing authority.**

~~17 **MODIFICATION:** Not applicable to this tender.~~

18 **PERFORMANCE SECURITY (Performance e-Bank Guarantee cum Security Deposit) OR Structural Finance Messaging system BG:**

Bidder (Contractor) shall submit Performance Security **@ 5%** of Order Value (excluding Taxes, Duties, etc within 25 days of the award of contract. The same should remain valid for a period of

60(sixty) days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations.

18.1 Submission of Performance Security is exempted for Indian PSUs. In lieu, Indemnity Bond in favor of MDL is required to be submitted (Format of the same would be forwarded with the Order).

18.2 Please note that MDL does not extend any concession such as exemption in payment of Performance Security to any organization (Except PSU) irrespective of their status, like registration with MDL, NSIC, SSI, MSE, etc.

18.3 **Mode of Performance Security**

18.3.1 Performance Security to be submitted in the form of NEFT / DD/ Pay Order/ e Bank Guarantee or structural financial messaging system Bank Guarantee (SFMS BG) / Insurance surety bond(ISB) drawn in favor of Mazagon Dock Shipbuilders Limited from the list of banks approved by SBI/ Canara bank published on MDL website within 25 days from the date of contract. Crossed DD / Pay Order issued by Cooperative banks however will be accepted subject to realization. Performance Security is to be furnished within 25 days' after notification of the award of contract and it should remain valid for a period of 60 (sixty) days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations.

18.3.2 Bidders to advise their bank/banker to send Performance Security directly to commercial department to dispense with additional step of verification of authenticity of signatories. No change/modification in the text of the prescribed format of the BG is permissible. Performance Security Bank Guarantee Format enclosed at **Annexure-S.** ISB at **Annex-T.**

18.3.3 Performance Security through NEFT- remittance through Bank: In case of online remittance of Performance Security amount, scanned image of **Annexure-G**, duly filled is to be submitted to Outsourcing Department. Further, the bidder should specifically mention the details of company name as well as nature of remittance, tender number/order number etc. in the text/narration fields of Bank's NEFT remittance in order to identify the same.

18.3.4 Performance Security though payment gateway on MDL website – Kindly refer steps given at **Annexure-G.**

18.3.5 Any delay in submission of Performance Security shall result into charging of interest by MDL on the Contractor @ PLR of SBI + 2 % on the Performance Security amount for the delayed period. Additionally, in case of failure to submit Performance Security within twenty-five (25) days from the date of order placement, the EMD submitted by the Contractor will be en cashed and the Order would be liable for cancellation/termination with the invocation of Risk Purchase provisions of the Tender/Order.

18.3.6 Additionally, Performance Security amount could be withheld from the payable Invoice (s) of the Contractor, if any.

18.3.7 In case completion of work is likely to be delayed beyond the Order completion period/Contractual period or this period is required to be extended, the Contractor shall have to extend the validity of the Bank Guarantee for Performance Security till such extended period. In case of failure to comply with such extension of the Bank Guarantee for Performance Security by the Contractor, the Bank Guarantee is liable for encashment by MDL.

18.3.8 Non-performance of the Terms & conditions of Order and/or default/breach by the Contractor will result in forfeiture of the Performance Security with application of Risk Purchase provisions. No interest will be paid on Performance Security. The Performance Security will be returned only after successful execution of the order and shall be interest free.

19 **GUARANTEE/WARANTEE:**

The work carried out shall be free from defects due to poor material quality or workmanship. Contractor shall stand guarantee to this effect for a period of **12 months** from the date of

completion of work certified and accepted by MDL. During this period, if any defect is found arising due to poor workmanship, the same shall be rectified immediately at no additional cost to MDL. Please refer relevant clause in SOW

20 **PRICE NEGOTIATION**: Usually, there shall be no price negotiations. However, MDL reserves its right to negotiate with the bidder (L-1), who is techno-commercially suitable and on whom the contract would have been placed but for the decision to negotiate.

21 **LIQUIDATED DAMAGES:**

21.1 Time is an important factor of the contract therefore the maintenance contract for DC rectifiers along with Spare Parts are to be provided within the required time intimated by user dept. In cases of delay, the following liquidated damages shall be imposed and shall be deducted from bills.

21.2 A sum equivalent to 0.5% (half per cent) per week of the order value upto maximum of 5 % of order value will be levied in ~~mobilization workforce, tools and~~ equipment transport beyond Seven days from the date of intimation by the competent designated authority.

21.3 LD Rate: In case delay is not attributable to MDL beyond the agreed schedule, A sum equivalent to the 0.5% percent of the delayed Works/ Services for each week of delay or part thereof until actual performance, subject to a maximum deduction of the 5% of the delayed Services' contract price(s).

21.4 If the failures are repetitive, MDL shall exercise the right to terminate the contract without paying any compensation.

21.5 An Instruction Register & Hindrance Register shall be maintained by User Department, under the custody of Chief Manager & above Executive nominated by the Ship Manager. Instruction given to contractor will be recorded in the Instruction Register. The Contractor as well as MDL executive is required to record hindrances in hindrance register.

22 **TAXES:**

22.1 The items/service-wise rates quoted should be as per GeM Rate Sheet **including taxes and duties**.

22.2 The variation in statutory levies etc. are not allowed unless the breakups in respect of taxes duties are clearly and separately furnished in bid.

22.3 Bidders are required to submit their provisional ID with HSN number, along with documentary proof. MDL's provisional GST ID is 27AAACM8029J1ZA.

22.4 Bidders are required to comply with all the provisions applicable under the GST Act. (**Please refer Annex-O**)

22.5 IT-TDS & GST-TDS shall be deducted as per Govt. rules prevailing at the time of making payment.

22.6 Supplier / contractor will not be entitled to any increase in rate of taxes occurring during the period of extended delivery completion schedule if there is delay in supplies / completion attributed to him. However, if there is a decrease in taxes, the same must be passed on to MDL.

~~23 **LOADING CRITERIA:** Not Applicable~~

~~24 **FREAK LOW QUOTES:**~~

~~In case after opening of price bid of technically cleared firms, If L1 firm has quoted very low rates and indicates to withdraw from the tender then firm may be given tender holiday including intimation to other PSUs. If the rates quoted are less than MDL estimates by 40% or so and if the difference in rate between L1 and L2 (i.e. (L2- L1) *100/L1) is 30% or more with reference to L1, then contract only placed after meeting held with L1 bidder to ascertain whether the quoted prices are "workable". **MDL reserves the right of part-ordering the services.**~~

25 **MODIFICATIONS TO THE BID:**

Bidder desirous of submitting modified Bid prior to the Tender closing date & time may do so by making modifications in their Bid submitted online any no. of times before the Tender closing date & time. The last changed Bid shall be considered as the final Bid.

26 **PURCHASE PREFERENCE TO MSE:**

Micro and Small Enterprises (MSEs) registered under Udyam Registration or as directed by government are eligible to avail the benefits under the policy. This Policy is meant for procurement of only goods produced and services rendered by MSEs. Traders/Distributors/Sole Agents/Works Contract are excluded from the purview of the policy. Purchase Preference under PPP MSE Order 2012 shall prevail over Purchase preference under PPP MII Order 2017 and Purchase preference shall be accorded as per Para 35.4.

27 **WORKING ON MDL HOLIDAYS:**

Intimation for working on Saturday / Sunday / holidays if required, should be submitted 2 working days prior to the date of holiday indicating names of personnel to Personnel Department and Security through concerned Department.

28 The bidder shall also abide to all statutory requirements, Official Secret Act 1923, Security and Safety Rules as per references, which are part of this tender. If contractors' employees are not adhering to the health, safety and environment norms and the contractors not equipping their employees with suitable safety gears, will be viewed seriously. For non-adherence to above will be levied as per extant guidelines of Security and Safety Rules prevailing time to time, to the contractor without prejudice to other rights to enforce the safety requirements.

29 MDL will not be responsible for an error in downloading of tender documents from web by the bidders. The Version appearing on MDL website will be considered final and authentic.

~~30 **PARALLEL ORDER:** Not Applicable~~

31 The contract will be governed by General Conditions of Contract while executing work. In case of discrepancy, clauses mentioned in Tender, Technical Scope and Rate sheet will override the clauses mentioned in other enclosures, GeM terms and conditions including GCCs.

32 Procedure for Entry Passes for the Contractor's Employees: - A Detailed procedure is displayed on the website www.mazdock.com under →Work/Service Contracts.

33 **Restrictions under rule 144(xi) of general financial rules GFRs, (2017):**

33.1 This clause is applicable from a country which shares a land border with India" for the purpose of this Order means:

33.1.1. An entity incorporated, established or registered in such a country; or
33.1.2.A subsidiary of an entity incorporated, established or registered in such a country; or
33.1.3. An entity substantially controlled through entities incorporated, established or registered in such a country; or
33.1.4 An entity whose beneficial owner is situated in such a country: or
33.1.5. An Indian (or other) agent of such an entity; or
33.1.6 A natural person who is a citizen of such a country; or
33.1.7 A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

33.2 Bidders from a country sharing land border with India shall Mandatorily requires registration with registration Committee by the Department for promotion of Industry and Internal Trade (DPIIT). Registration shall not be applicable for the bidders from those country to which the Government of India has extended Line of credit or in which the government of India is engaged in development project.

33.3 Bidder shall comply orders issued by ministry of Finance department of expenditure Vide OM 6/18/2019- PPD dated 23 July 2020 & 24 July 2020 and OM No F.7/10/2021/-PPD (1) dated 23.02.2023.

~~34 **NON-DISCLOSURE AGREEMENT:** Not Applicable~~

~~35 **FREE ISSUE MATERIAL BANK GUARANTEE (FIMBG):** Not Applicable.~~

36 **PURCHASE PREFERENCE TO MAKE IN INDIA 2017: As per Public Procurement (Preference to Make in India) Order 2017 No. P-45021/2/2017-B.E-II Dtd. 16 Sept 2020 issued by Govt. of India to encourage "Make in India" policy, Purchase Preference shall be given to only " Class-I Local Supplier/Bidder" & MSEs as per PPP MSE order 2012 in the following manner:**

36.1 The terminology**/ definitions** used in the said order is as below:

36.1.1 "**Local content**" means the amount of value added in India which shall be the total value of item (goods, services or works or their combination) under procurement (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value in percent. Different definition of Local Content may be specified by the Nodal Ministry for items assigned to them, which will prevail over above.

36.1.2 **"Class-I Local Supplier"** means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-I local supplier' under this order.

36.1.3 **"Class-II Local Supplier"** means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for" Class-II local supplier" but less than that prescribed for "Class-I local supplier" under this order.

36.1.4 "**Non-Local Supplier"** means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than that prescribed for "Class-II local supplier" under this order.

36.1.5 "**Margin of Purchase Preference**" means the maximum extent to which the price quoted by a "Class-I Local Supplier" may be above the L1 for the purpose of purchase preference. The margin of purchase preference for the present tender is 20%.

36.1.6 "L1" means the lowest tender or lowest bid or lowest quotation received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

36.2 **Eligibility of Suppliers to bid in the tender:** Both Class I and Class II supplier are eligible to bid in the tender.

36.3 **Minimum local content**:

36.3.1 The 'local content' requirement to categorize a supplier as 'Class-1 local supplier' is minimum 50%. For 'Class-II local supplier', the local content requirement is minimum 20%.

36.3.2 The minimum local content in the offer is to be not less than 20% for the present tender.

36.3.3 The local content can be increased by vendors through partnerships, cooperation with local companies, establishing production units in India or Joint Ventures (JV) with Indian suppliers, increasing the participation of local employees in services and training them.

36.3.4 Bidders offering imported products will fall under the category on Non-local suppliers and they cannot claim themselves as Class-I local suppliers / Class-II

local suppliers by claiming the services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC / CMC, etc. as local value addition. Hence, bidders offering imported products will be treated as Non-local suppliers.

36.4 **Purchase Preference(PP): Applicable.**

36.4.1 Purchase Preference to MSE & Class I Suppliers shall be applicable and shall be accorded in accordance with para 3B Order Public Procurement (preference to Make in India) Order 2017 dated 16.09.2020 or amended thereon.

36.4.2 Purchase preference shall be given to only "Class-I Local Supplier" (Class II Local Supplier are not eligible for purchase preference) in procurements.

36.4.3 In case of participation of MSE and Local supplier against a same tender, MSE bidder will be given preference over other bidders to match with L1 bidder as per the preferential provisions given by the GeM in compliance with Public Procurement Policy of MSEs Order 2012.

36.4.4 Purchase Preference under PPP MSE Order 2012 shall prevail over Purchase preference under PPP MII Order 2017.

36.4.5 The Class-I local suppliers, under PPP-MII Order, participating in any government tender, may or may not be MSEs, as defined under the MSME Act. Similarly, MSEs participating in any government tender, may or may not be Class-I local suppliers. Suppliers may be categorized in following four broad categories for consideration or applicability of purchase preference:

Category	Terminology
Supplier is both MSE & Class-I local supplier.	"MSE Class-I local supplier"
Supplier is MSE but not Class-I local supplier.	"MSE but non-Class-I local supplier"
Supplier is not MSE but is Class-I local supplier	"Non-MSE but Class-I local supplier"
Supplier is neither MSE nor Class-I local.	"Non-MSE non-Class-I local supplier"

36.5 **Declaration/ Verification of Local Content by Local Supplier:**

36.5.1 Bidders should indicate the percentage of local content (i.e. value added in India) along with the details of location/s where the local value addition is made, in their bids, item wise or tender wise. The indicated local content percentage shall decide categorization of the vendors as "Class-I Local Supplier" / "Class-II Local Supplier" / "Non-local Supplier". All bidders should declare that the item and service offered meets the minimum local content & indicate its percentage in their offer which shall meet or excel required local content specified in tender. This declaration is necessary even if Custom Duty Exemption and / or ERV (if applicable) are not being sought. Certification as under is to be submitted mandatorily in technical offer Part-I bid.

36.5.2 The bidders shall provide a self-certificate by Chief Financial Officer or Other legally responsible person nominated in writing by the Chief Executive or Senior Member / Person with Management Responsibility of Corporation / Partnership / Individual, as per Annexure-C-1 , giving the percentage of local content and location of local value addition

36.5.3 Once the declaration /certification is committed at tender submission stage, the same cannot be altered subsequently at technical negotiation stage or after award of contract. Doing so would be treated / considered as false declaration by bidder and necessary action will be initiated as per Para 9 of the said Order for debarment.

36.5.4 Declared Local Content shall be the basis for categorization of the vendors and tender evaluation. However, MDL reserves the right to undertake detailed examination of declared local content and may call vendor to submit relevant documents.

36.5.5 In cases where MDL received the complaint from any vendor or person, along with the fees prescribed below, verification of Declared Local Content will be carried out by seeking additional info as deemed necessary and the bidders (including unsuccessful bidders) against the tender shall be obliged to furnish the necessary documents. Failing to do so, the vendor may invite penal action as per the provisions of the Order. MDL may perform the verification. However, if in the opinion of MDL matter needs to be dealt at higher level, then the complaint shall be referred to Nodal Ministry and their fees /expenses / charges applicable as per the Nodal Ministry, if any, shall be borne by the complainant. MDL is authorized to prescribe fees for handling complaints under revised PPP MII 2017 Order. The fees for filing a complaint under the order shall be Rs. 10,000/- per case. The complaint shall be filed to the Chairman, Public Grievance Cell. The fee shall be deposited by complainant in MDL's Account by NEFT.

36.5.6 On scrutiny of offer, if all the bidders participating in the tender happen to have either not submitted the declaration certificate or not declared / specified the local content percentage in the declaration certificate or specified local content lower than the minimum local content requirement as per the tender, the subject tender shall be cancelled & matter shall be taken up with Ministry through MDL Nodal Executive. Meanwhile, re-tendering may be done without applying the provisions of said Order for need fulfilment of MDL.

36.5.7 On opening of the price bids, if it is identified that there is difference in local content declaration made & local content percentage as per price quoted is now not meeting (i.e. lesser than) the specified tender requirement (i.e only on the quoted price without any loading) then such bidder shall be disqualified and shall not be considered for ranking purpose. The bid would be treated / considered as given false declaration and necessary action for debarment will be initiated.

36.6 **Price negotiation and contract placement:**

36.6.1 MDL has right to negotiate with L1 bidders on the quoted prices

36.6.2 After the contract is awarded and the supplies are completed, the supplier shall provide a "Local content certificate" declaring the actual Local content percentage achieved while executing the contract. In case of failure to provide Local Content Certificate for the executed order within reasonable time, the issue be referred for debarment.

Note: In cases of procurement for value in excess of Rs. 10 Crores, the supplier shall provide a "Local Content certificate" from statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing charted accountant (in respect of supplier other than companies) giving the percentage of local content.

36.6.3 The supporting documentation towards realization of committed Local Content as per the contract / order terms & conditions shall be maintained for a period of seven years from the date of completion of the contract for audit purpose. Nodal Ministry may constitute committees with internal & external experts for independent verification of self-declarations and auditor's / accountant's certificates on random basis and in the case of complaints.

36.7 **<u>Debarment of bidders / suppliers:</u>**

36.7.1 False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of GFR 2017 for which a bidder or its successor can be debarred for up to 2 years as per Rule 151(iii) of GFR 2017 along with such other actions as may be permissible under law.

36.7.2 A supplier who has been debarred by any procuring entity for violation of said Order shall not be eligible for preference under said Order for procurement by any other procuring entity for the duration of debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities, in such a manner that ongoing procurements are not disrupted.

36.8 **Reciprocity Clause:** Entities of countries which have been identified by the nodal Ministry/ Department as not allowing Indian companies to participate in their Government procurement for any item related to that nodal Ministry shall not be allowed to participate in Government procurement in India for all items related to that nodal Ministry/ Department, except for the list of items published by the Ministry/ Department permitting their participation.
Note: The term 'entity' of a country shall have the same meaning as under the FDI Policy of DPIIT as amended from time to time.

37 **BREACH OF OBLIGATION:**

37.1 In case of breach of any obligation mentioned under, the bidder shall be disqualified / debarred from the bidding process for a period of one year from the date of notification,

37.1.1 Bidder has withdrawn / modified / amended /impaired / derogated from the tender during the period of bid validity

37.1.2 Bidder fails or refuses to execute the contract upon notification of acceptance of bid by the Purchaser during the period of bid validity.

38 **PUBLIC GRIEVANCE CELL:**

A Public Grievance Cell headed by Shri R. R. Kumar, ED(Prod) has been set up in the Company. Members of public having complaints or grievances are advised to contact him on Wednesday between 10.00 hours and 12.30 hours in his office on 3rd Floor, Mazdock House or send their complaints / grievances to him in writing for redressal. Contact Telephone No is 23762106

39 **SITE VISIT:**

39.1 Bidders shall visit the actual site at MDL, for ascertaining the nature & entire scope of work, job requirement, technical specifications, tools & tackles & measuring instruments required, for carrying out the job and intermediate checks, the environment under which the work needs to be carried out at worksite in MDL premises, site conditions etc.

39.2 Bidders are requested to visit MDL prior to uploading their bid. In this regard please contact following MDL Officials**: Mr. Chunesh Mahato, M (P&PC) Tel. no.: 022-2376 3603, email:** ckmahato@mazdock.com

40 **MDL reserves the right to consider placement of Order.**

a) In case of the performance of the contractor is not satisfactory, MDL reserves the right to cancel the order.

b) MDL reserves the right to consider Placement of Order in part or in full against the tendered quantity.

c) In the event of resultant single bid, MDL reserves the right to place order in part/ full, depending upon project schedule, priorities, etc. and after assessing the bidder's financial capabilities, etc. MDL's decision in this regard will be final and binding on the bidders.

d) MDL reserves the right to accept / reject any or all offers in part / full without assigning any reasons whatsoever. In case of any dispute, our decision in this matter shall be final and legally binding on the bidder/ subcontracted Inspection Agency/ Agencies.

41 **CLAIMS BY FIRMS:** No claims by the firms will be entertained after 03 years from date of execution/completion of order.

42 **RIGHT TO REJECT ANY OR ALL BIDS:** MDL reserves its right to accept or reject any or all bids, abandon / cancel the tender process, and issue another tender for the same or similar Goods/Services at any time before the award of the contract. It would have no liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for such action(s).

43 **CONTACTING MDL DURING THE EVALUATION:** From the time of bid submission to awarding the contract, no bidder shall contact MDL on any matter relating to the submitted bid. If a Bidder needs to contact MDL for any reason relating to this tender and/ or its bid, it should do so only in writing or electronically. Any effort by a Bidder to influence MDL during the processing of bids, evaluation, bid comparison or award decisions shall be construed as a violation of the Code of Integrity, and bid shall be liable to be rejected as nonresponsive in addition to other punitive actions for violation of Code of Integrity as per the Tender Document.

44 **CORRIGENDUM TO THE TENDER DOCUMENT:** Before the deadline for submitting bids, MDL may update, amend, modify, or supplement the information, assessment or assumptions contained in the Tender Document by issuing a corrigendum. The corrigendum shall be published in the same manner as the original Tender Document. Without any liability or obligation, the Portal may send intimation of such corrigendum to bidders who have downloaded the document under their login. However, the bidders' responsibility is to check the website(s) for any corrigendum. Any corrigendum thus issued shall be considered a part of the Tender Document. To give reasonable time to the prospective bidders to take such corrigendum into account in preparing their bids, MDL may suitably extend the deadline for the bid submission, as necessary. After MDL makes such modifications, any Bidder who has submitted his bid in response to the original invitation shall have the opportunity to either withdraw his bid or re-submit his bid superseding the original bid within the extended time of submission.

45 **WORKMEN SAFETY AND INSURANCE:** The service provider shall alone be fully responsible for safety and security and insurance or life insurance of their personnel who is working on the operation and maintenance works. The service providers (a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at their (or the Subcontractors', as the case may be) own cost but on terms and conditions approved by the MDL, insurance against the risks, and for the coverage, as shall be specified in the TEF; and (b) at the MDL's request, shall provide evidence to the MDL showing that such insurance has been taken out and maintained and that the current premiums have been paid. The service provider shall provide and ensure sufficient protection gears like safety shoes, hand gloves, ladders, etc. are being used by their workers while carrying out works. MDL shall not be liable for any compensation in case of any fatal injury/death caused to or by any man power while performing/discharging their duties / for inspection or otherwise.

~~46 **CARTEL FORMATION / POOL RATES: NA**~~

47 **DISCLAIMERS AND RIGHTS OF MDL:** The issue of the Tender Document does not imply that MDL is bound to select bid(s), and it reserves the right without assigning any reason to a) reject any or all of the Bids, or b) cancel the tender process; or c) abandon the procurement of the Goods/Services; or d) issue another tender for identical or similar Goods/Services.

48 Bidders are requested to ensure that only relevant documents complete in all respect as indicated in the tender should be attached with their offer. The first page of every uploaded set of scanned document shall be an index of its contents. In case the offers received against this tender are more than 20, no opportunity will be extended for submission of deficient documents after opening of bids. The evaluation of the offers will be carried out and bidders will be qualified based on the documents received along with their offer." MDL reserves the right to seek clarification / deficient documents from all the bidders quoted against the tender in following

cases: If number of the techno-commercially qualified bids are less than X + 5 where X is the number of order//contracts proposed to be placed.

49 **Additional Instructions:**

(a) In case of improper on-line filling or non-submission of Acceptance formats for Tender Enquiry Form (TEF), GCC, it shall be presumed that all our tender terms & conditions are acceptable to the bidder.

(b) Wherever the clauses in tender document (Part A) are getting repeated in GCC, then in such cases bidders are requested to refer the clauses in the tender doc (Part A) and offer their comments/acceptance, accordingly.

~~50 PURCHASE PREFERENCE FOR START-UPs: Not applicable to this tender.~~

~~51 ELECTRONIC REVERSE AUCTION: Reverse Auction shall be applicable to this tender. Methodology of Reverse Auction will be as per GEM Portal.~~ Not Applicable

We look forward to your participation in e-bidding by offering your most competitive and reasonable bid against this tender.

Yours faithfully,
For MAZAGON DOCK SHIPBUILDERSLIMITED,

V.V.Kambli
Chief Manager (OUTSOURCING DEPARTMENT)

Annexure – A	Scope of Work.
Annexure – B	Blank Rate Sheet format.
Annexure – C	Declaration Certificate For Local Content
Annexure - C-1	Actual Local Content Certificate to be submitted Post Execution of Contract / PO.
~~**Annexure – D**~~	~~Flow Chart for Parallel Contract~~
~~**Annexure – E**~~	~~LOADING FACTORS FOR RANKING OF BIDS~~
~~**Annexure – F**~~	~~Format for information of past orders.~~
~~**Annexure – G**~~	~~MDL Bank account details for remittance of EMD/SD.~~
~~**Annexure – H**~~	~~Integrity Pact~~
~~**Annexure – I**~~	~~Non-Disclosure Agreement.~~
Annexure – J	List of Technical documents to be uploaded.
Annexure – K	Service Level Agreement (SLA) acceptance format.
Annexure – L	General Conditions Of Contract (GCC)
Annexure – M	General Conditions Of Contract (GCC) acceptance format.
Annexure – N	Work completion certificate
Annexure – O	GST terms & conditions

Annexure – P	RTGS/ NEFT - Mandate Authorization Form
Annexure – Q	Declaration by bidder for Restrictions under rule 144(xi) of general financial rules GFRs, (2017)
~~**Annexure – R**~~	~~Proforma Bank Guarantee for Bid Bond/ EMD.~~
Annexure- S	Bank Guarantee/ Performance Security Format
Annexure- T	Proforma of Insurance Surety Bond (ISB) for Performance Security
~~**Annexure- U**~~	~~Proforma of Insurance Surety Bond (ISB) for Bid Bond / EMD~~
Annexure- V	Statutory Compliance By Sub Contract Employees
Annexure- W	Safety Instruction For Sub-Contractors
Annexure- X	Official Secret Act'1923
Annexure- Y	Conflict of Interest
~~**Annexure- Z**~~	~~Indemnity Bond Format~~
~~**Annexure- AA**~~	~~Proforma Bank Guarantee For Free Issue Material~~

Annexures:
REFERENCES:
Terms & Conditions (Available on MDL Website www.mazdock.com →Work/Service Contracts or www.mazdock.com → tenders → shipbuilding → Outsourcing).
1) Official Secrets Act 1923.
2) Safety Code for Sub-Contractors.
3) Procedure for entry passes.

FORMATS:
Available on MDL Website –www.mazdock.com / →Work/Service Contracts.
1) OTS –F-04 Track record.
2) OTS –F-07 Order acceptance Format.
3) OTS –F-12 RTGS/NEFT Mandate Authorization Form.

Annexure-A

Scope of Work for Hiring services for Triennial Maintenance Contract for DC Rectifiers for P-75

TRIENNIAL MAINTENANCE CONTRACT (TRC) FOR DC RECTIFIERS 55-550V, 600A, 330 KW MAKE GROW CONTROL (Qty – 2 Nos) WITH SPARE PARTS

General :
Make: 1. Grow Control, Sr. No.: 001 DC Rectifier 55-550V, 600A, 330 KW
2. Grow Control, Sr. No.: 002 DC Rectifier 55-550V, 600A, 330 KW

- Before quoting/submitting/accepting offer, firm shall visit MDL and asses the actual status of DC Rectifier, which are required to be maintained. Accordingly undertaking is to be submitted.
- Firm has to depute experienced technical manpower to investigate/analyse/ troubleshooting of defects arise.

Sub-Contractor's Scope:

(A) Triennial Preventive Maintenance – Half Yearly (Twice in a year) Total 12 qty for Two Units

1. Firm shall ensure that DC Rectifier (55-550V, 600A, 330 KW) should deliver precise, steady and ripple free DC Power (less than 2% ripples of output Voltage).

2. Firm shall ensure that insulation resistance of transformer and DC choke remains more than 50 MΩ. Firm to check the insulation resistance of transformer once in a year.

3. Firm shall ensure that system earthing remains intact all the time.

4. Firm shall ensure that there should not be any hunting in DC output during operation irrespective of load current.

5. Firm shall ensure that equipment is maintained rust free. Abnormality, if any, shall be rectified.

6. Firm shall ensure proper air flow & ventilation inside the cabinet. Ambiguity, if any, to be resolved either by repair/replacement of fan. Also, clean the air filter with vacuum cleaner or replace as per MDSL recommendation. The temperature during operation should be within 80 deg C. Shortcoming, if any, to be resolved immediately.

7. Firm shall examine the condition of all type of fuses, switches, capacitors and mounted electrical/electronic components of unit and replace if found in bad condition.

8. Firm shall examine the condition of all PCBs, IGBTs/Thryistors along with tightness of their connections and clean the entire component from dust and foreign particles. Cabling should also be well dressed, neat and clean. All doors should be properly operational and lockable. In case of abnormality, same shall be attended promptly.

9. Firm shall examine the condition and smooth operation of Input and Output MCCB & ACB. Clean the ACB in both rack IN and rack OUT condition 6 monthly.

10. Firm shall ensure that there are proper labeling of all equipment and cables.

11. Firm shall ensure proper functioning all indicators. LEDs are to be in good working condition. If not, same are to be made operational either by repair/replacement.

12. Firm shall ensure the proper functioning of Analog and Digital meters and associated accessories. If not, same are to be resolved either by repairing, calibrating or replacement with identical/compatible parts. All display/ control indication should be calibrated from time to time. Calibration Certificate are to be made available.

13. Firm shall ensure all the internal power and control wirings for its proper tightness with required ferrules, lugs etc.

14. Firm shall ensure the cleanliness and tightness of all Power Semiconductor devices for loose connection.

15. Firm shall examine the condition of Bus-Bar for any cracks and hot spot and replace/rectify the same if found bad.

16. Firm shall ensure that each and every PCB/Electronic Equipment is fixed properly in the location and are clean. Firm to put protective coating on PCBs to avoid component failure by humid/Salty environment.

17. Firm shall carry out the inspection and rectification for overheating of transformers, chokes, damaged/cracked/weak insulation or loose mounting lugs, if any.

18. All non-operational / defective items found during preventive maintenance are to be repaired or replaced by the firm within 7 days.

19. Examine the condition of all doors and door stoppers and locks for smooth functioning. Repair or replace the same for any abnormalities.

20. Firm shall maintain proper record of preventive maintenance, replacement of spares, breakdown repairs etc. duly signed by MDL executives. Firm to submit the report in time-bound manner.

21. Firm is to ensure that there are no leakages of water inside the DC Rectifier from all sides. Short-fall, if any, to be attended by the firm on top priority.

22. Trolley: - Firm has to carry out routine maintenance of trolley including greasing of moveable parts on trolley and check its operation in all respects.

23. DC Rectifier is being used for providing the shore supply to submarine. As per the location of submarine either at MDL premises, Naval Dock Yard(Mumbai) or MBPT, DC Rectifier may be placed accordingly. Vendor shall attend preventive, routine and breakdown maintenance of DC Rectifier irrespective of their location as per stipulated time frame. MDL will extend all the requisite assistance for accessibility of equipment at either location.

24. Guarantee/Warranty: - All replaced parts should have One (1) year warranty from date of replacement.

(B) Breakdown Maintenance:

The breakdown maintenance visit is exclusively for equipment breakdown. First two visits shall be free of cost, thereafter breakdown visits shall be chargeable.

1. Breakdown of the equipment will be intimated to the firm through Email, fax or on telephone/mobile.

2. Defect identification and rectification reports are to be submitted by firm along with MDL representative indicating the list of defective components which are required for making the equipment operational.

3. Firm is to arrange the spares for defect rectification, if not available with MDL and make the equipment operational within three days from the date of arranging the material. Lead time for arranging the material is maximum 3 weeks. MDL will make the payment for spares after defect rectification and submission of invoice and certification from user department.

4. Preventive maintenance and breakdown maintenance include maintenance of equipment and operational checks of spares of DC Rectifier. Post maintenance, firm has to ensure proper functioning of DC Rectifer in all respects.

5. All the replacement and repair activity have to be carried out by the firm under half yearly preventive maintenance visits and breakdown maintenance visits, if any.

6. Power Transformer and DC Choke is excluded from the maintenance contract. However, repairing of Transformer and DC choke is firm's responsibility. Firm is required to provide separate quotation on case to case basis after analysis of breakdown. Considering the criticality of equipment, firm to provide full support for repairing of above in time-bound manner. MDL will place separate Purchase order for repairing of Power transformer and DC Choke if breakdown in Power transformer and DC choke happened during the contract.

(C) Liquidated Damages / Penalty:

1. Time is an important factor in the contract. Therefore the firm has to attend the breakdown and make the equipment operational within 5 days, if no spares are required. Failing to above within 5 days, LD will be applicable to firm and charge at the rate Rs. 400 per day after 3 days onwards and the maximum LD will be 5 % of the Invoice value till the equipment becomes operational.

   OR

   In case of spare required for making the equipment operational, Firm shall arrange the spares on receiving the revised purchase order from MDL within maximum 2 weeks of time. Firm to make the equipment operational within 3 days after receipt/arrangement of spares (2 weeks) if not available with MDL stock (expect major fault in Power transformer and chokes) inclusive of silent hours/ holidays/ weekends after intimation by phone, Fax or E-mail. In case of delay to make the DC Rectifier operational within the stipulated time, LD will be applicable to firm and charged at the rate Rs. 400 per day after 3 days of receipt of spare from (1 week onwards) irrespective of silent hours/weekend/public holidays etc. till the equipment becomes operational.

(D) General Points

1. Firm shall submit the contact details i.e. E-mail id, Landline and Mobile no for intimation regarding preventive and breakdown maintenance upon placement of order.

2. Firm shall submit the bio-data and Photo IDs of technical employees whom they will depute for carrying out the preventive and breakdown maintenance. Firm shall intimate for any change of employee one month in advance.

3. Firm should submit the report and invoice in time bound manner to avoid any delay for process of payment.

4. Firm is to ensure to submit all prerequisites as mentioned below of personnel attending the preventive and breakdown maintenance for making the permanent passes within 15 days from the placement of order.
a. ESIC
b. PVR
c. PF Challan/ECR
d. Firm Bank statements indicating payments to employees.
e. Salary Register of employees
f. Attendance Register of employees
g. Any other if intimated by MDL.
5. All personnel deployed by the subcontractor should use PPE at all times, while working inside the workshops and while working within and outside MDL.

6. All the necessary PPE (Personnel Protective Equipment) required for the workers under this work order shall be arranged by the subcontractor as detailed below-
a) Safety Helmet for all Workers

b) Safety Shoes for all Workers.
c) Safety gloves for all Workers.
d) Safety full body harness/ Safety belt for workers working at heights.
e) Ear plugs for workers working at noisy area.
f) Safety apron & face mask for workers working at chemical & dust polluted areas.
g) Uniform with company's name on it. It is suggested that sub-contractor's uniform be in different colour other than blue & white of MDL (preferably orange).

7. The subcontractor shall observe all necessary safety precautions to safeguard their own personnel and that of others, plant & machinery, equipment and complete work at site. He will comply with all the requirements of safety norms as per prevailing laws. He will remain solely liable for any claims or damage arising out of non-compliance of rules and regulations of any statutory or government bodies.

8. Subcontractor will indemnify the Purchaser from any risks and costs arising out of any accidents, leading to total or partial loss to the persons or property during execution of work in his scope particularly arising out of non-compliance of rules and regulations of any statutory or government bodies.

9. The subcontractor shall organize his operations and workmanship as per best industrial practice and take all necessary precautions to provide safety and prevent accidents on the site to both persons and property. Any accident taking place during the tenure of his contract, causing injury to the life of any individual shall be treated as breach of provisions of the safety clause of the contract and the subcontractor will be liable for the recovery of damages by the Purchaser.

10. The subcontractor should take any other necessary safety precautions as per MDL safety rules/procedures which are not mentioned in SOW.

11. Provisions of labour laws to be taken into account by sub-contractor.

12. In case the equipment is not repairable in MDL premises, Firm can take equipment to his premises with prior submission of Indemnity bond/FIMBG.
13. SAP WCC will be issued duly signed by officer of rank CM or above of User Department.
14. Security Deposit/Performance Bank Guarantee:- 5% of Contract PO value.

(E) MOBILIZATION:
Time is the essence of contract hence the successful bidder shall mobilize the required Manpower/Tools/Materials as per mutually agreed maintenance schedule after placement of order.

(F) PAYMENT TERMS:

a) Payment will be done on line item wise post completion of work.
b) Payment of Spares will be done as per the quatity consumed and certified by the user.

c) Final work completion certificate in respect of completion of scope of work will be certified by MDL user dept CM and above.

(G) Spares against Maintenance Contract of DC Rectifier 550V, 600A, 330KW is as mentioned below:

S. No.	Description	Qty	Unit of Measure
1	SCR, SEMIKON (MDT 551/18E)	1	Nos
2	SEMICONDUCTOR FUSE, BUSSMAN (170M4540)	1	Nos
3	OUTPUT VOLATGE DPM Meco 4 ½ digit DC(SMP45S)	1	Nos
4	OUTPUT CURRENT DPM, Meco 4 ½ digit DC(SMP45S)	1	Nos
5	INPUT MFM, SELEC(MFM384)	1	Nos
6	OUTPUT MFM, ELMEASURE EDC4100	1	Nos
7	BLOWER MOTOR, 2HP, 415V 3-p 1440 RPM motor	1	Nos
8	BLOWER THERMAL OVERLOAD RELAY L&T(4.5-7.5A) (SS94141OOUO)	2	Nos
9	OUTPUT CAPACITOR-1, CTR (100u/900V) MPPLR\17	2	Nos
10	OUTPUT CAPACITOR-2, 2300uF/900v (DCL-41-093) Alcon	1	Nos
11	OUTPUT CAPACITOR-3, 4700uF/450V DC	2	Nos
12	LEM Current sensor, HTA-1000S	1	Nos
13	LEM Current sensor, HTA-400S	2	Nos
14	Contactor add on block, L&T MNX-A2 (CS94118OOOO)	2	Nos
15	Control FUSE, 63A(C&S) (CDFL 00)	3	Nos
16	2-pole relay, Salzer (MSP-2P 24)	4	Nos
17	2-pole relay base, LAPTRON (LPYF08A 7A)	3	Nos
18	5k Multi turn pot, bourns	2	Nos
S. No.	**Description**	**Qty**	**Unit of Measure**
19	6 Pulse thyristors Gate drive cards, GC2413/6PTGDC/280424/REV00	1	Nos
20	Shunt card, GC1529/SC101215	1	Nos
21	Relay Card, GC1826/RC/131118	1	Nos
22	Interlock & fault card, GC I&FI 130813	1	Nos
23	Slave control card, GC2119/SCC/291121/RV00	1	Nos
24	Master Control Card, GC2119/MCC/271221/RV00	1	Nos
25	ABB CAPACITOR 33.1 KVAR 525V CYL HD, 1HYC414008-11 3-1	1	Nos
26	24V SMPS Meanwell (LRS-150-24)	1	Nos
27	15-0-15 SMPS Meanwell (RQ-155C)	1	Nos
28	Freewheeling Diode (MDN 800/16)	1	Nos

Annexure-B

Rate Sheet
GEM / 2026/ B / 8613800

Sl No.	Description	Qty	Unit	HSN/ SAC CODE	UNIT RATE (INR)	GST %	TOTAL COST (INR)
1	Preventive Maintenance for DC Rectifier 55-550V, 600A, 330KW Sr. No.:001 (On Half Yearly Basis)	6	Nos.				
2	Breakdown Maintenance for DC Rectifier 55-550V,600A, 330KW Sr. No.001 (As and when required basis)	3	Nos.				
3	Preventive Maintenance for DC Rectifier 55-550V, 600A, 330KW Sr. No.:002 (On Half Yearly Basis)	6	Nos.				
4	Breakdown Maintenance for DC Rectifier 55-550V,600A, 330KW Sr. No.002 (As and when required basis)	3	Nos.				
5	Spares against Maintenance contract of both DC Rectifier 55-550V, 660A, 330 KW						
5.1	SCR, SEMIKON (MDT 551/18E)	1	Nos.				
5.2	SEMICONDUCTOR FUSE, BUSSMAN (170M4540)	1	Nos.				
5.3	OUTPUT VOLATGE DPM Meco 4 ½ digit DC(SMP45S)	1	Nos.				
5.4	OUTPUT CURRENT DPM, Meco 4 ½ digit DC(SMP45S)	1	Nos.				
5.5	INPUT MFM, SELEC(MFM384)	1	Nos.				
5.6	OUTPUT MFM, ELMEASURE EDC4100	1	Nos.				
5.7	BLOWER MOTOR, 2HP, 415V 3-p 1440 RPM motor	1	Nos.				
5.8	BLOWER THERMAL OVER LOAD RELAY L&T(405-7.5A) (SS94141OOUO)	2	Nos.				
5.9	OUTPUT CAPACITOR-1, CTR (100u/900V) MPPLR\17	2	Nos.				
5.10	OUTPUT CAPACITOR-2, 2300uF/900v (DCL-41-093) Alcon	1	Nos.				
5.11	OUTPUT CAPACITOR-3, 4700uF/450V DC	2	Nos.				
5.12	LEM Current sensor, HTA-1000S	1	Nos.				
5.13	LEM Current sensor, HTA-400S	2	Nos.				
5.14	Contactor add on block, L&T MNX-A2 (CS94118OOOO)	2	Nos.				
5.15	Control FUSE, 63A(C&S) (CDFL 00)	3	Nos.				

5.16	2-pole relay, Salzer (MSP-2P 24)	4	Nos.				
5.17	2-pole relay base, LAPTRON (LPYF08A 7A)	3	Nos.				
5.18	5k Multi turn pot, bourns	2	Nos.				
5.19	6 Pulse thyristors Gate Drive Cards GC2413/6PTGDC/280424/RV00	1	Nos.				
5.20	Shunt card, GC1529/SC101215	1	Nos.				
5.21	Relay Card, GC1826/RC/131118	1	Nos.				
5.22	Interlock & fault card, GC I&FI 130813	1	Nos.				
5.23	Slave Control Card, GC2119/SSC/291121/RV00	1	Nos.				
5.24	Master Control Card, GC2119/MCC/271221/RV00	1	Nos.				
5.25	ABB Capacitor 33.1 KVAR 525V CYLHD, 1HYC414008-11 3-1	1	Nos.				
5.26	24V SMPS Meanwell (LRS-150-24)	1	Nos.				
5.27	15-0-15 SMPS Meanwell (RQ-155C)	1	Nos.				
5.28	Freewheeling Diode (MDN 800/16)	1	Nos.				

Note:

i) Annexure-B is only for illustration purpose & for the purpose of indicating tax and whether **quoted / not quoted**, as per clause 12.1.1 of ASLA (Service Level Agreement).
ii) Bidders shall upload the completely filled Annexure-B with Technical Bid.
iii) Prices are to be quoted in the Rate sheet as per GeM format.
iv) Bidder while quoting should consider the all costs such as labour, hike in the minimum wages, transportation, equipment, all incidental expenses, consumables etc.
v) Quantity shown is indicative. However, Payment shall be made as per actual work done.

ANNEXURE-C

DECLARATION CERTIFICATE FOR LOCAL CONTENT

This declaration must form part of tender & it contains general information and serves as a declaration form for bidder. (Before completing this declaration, bidders must study the General Conditions, Definitions, Govt Directives applicable in respect of Local Content & prescribed tender conditions).

THE BIDDERS SHALL PROVIDE THIS CERTIFICATE FROM STATUTORY AUDITOR OR COST AUDITOR OF THE COMPANY (IN CASE OF COMPANIES) OR FROM A PRACTICING COST ACCOUNTANT OR PRACTICING CHARTED ACCOUNTANT (IN RESPECT OF SUPPLIER OTHER THAN COMPANIES) GIVING THE PERCENTAGE OF LOCAL CONTENT.

IN RESPECT OF BID / TENDER No. .....
ISSUED BY: (Name of Firm):.....

NB: The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, ……..... (full names), do hereby declare, in my capacity as ……..…….. of .....(name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have read and understood the requirement of local content (LC) and same is specified as percentage calculated in accordance with the definition provided at clause 2 of revised Public Procurement (preference to Make in India) Order 2017.

"Local content" as per above order means the amount of value added in India which shall be the total value of items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value in percent."

(c) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the local content requirements as specified in the tender for 'Class-I Local Supplier' / 'Class-II Local Supplier', and as above.

(d) The local content calculated using the definition given above are as under:

Tender Item Sr No	Local content calculated as above %	Location of local value addition

Attach separate sheet duly signed if space is not sufficient
NB: Local content percentage shall be declared item wise or tender wise strictly as per the terms of the tender.

(e) I accept that the Procurement Authority / Institution / MDL / Nodal Ministry has the right to request that the local content be verified in terms of the requirements of revised Public

Procurement (preference to Make in India) Order 2017 dtd 16.09.2020 and I shall furnish the document / information on demand. Failure on my part to furnish the data will be treated as false declaration as per PPP MII Order 2017. In case of contract being awarded, I undertake to retain the relevant documents for 7 years from date of execution.

(f) I understand that the submission of incorrect data, or data that are not verifiable as described in revised Public Procurement (preference to Make in India) Order 2017, may result in the Procurement Authority / Nodal Ministry / MDL imposing any or all of the remedies as provided for in Clause 9 of the Revised Public Procurement (preference to Make in India) Order 2017 dated 16.09.2020

SIGNATURE: _____ **DATE:** _____

Seal / Stamp of Bidder

Annexure-J

LIST OF TECHNICAL DOCUMENTS TO BE UPLOADED IN TECHNO-COMMERCIAL BID:

1. ~~The scanned image of EMD-BG/ Online Remittance~~.
2. **Annexure- Q** - Declaration by bidder for Restrictions under rule 144(xi) of general financial rules GFRs, (2017) on firm's letterhead.
3. Technical bid & Bidders Company Profile. Shop & Establishment registration. (Exempted for permanent registered vendor.)
4. Valid Tax Registration Certificate / GST registration certificate and PAN card.
5. ~~List of equipment & machineries held by bidder with model, year and working status along with personnel with designation, qualification and experience to determine bidder's capabilities. (Exempted for permanent registered vendor.)~~
6. Valid Registration Certificate issued by MDL (if any).
7. Validity of Offer (ASLA Clause)
8. **Annexure-B** in indicating **quoted / not quoted.** Also mention GST% and HSN.
9. **Annexure –C** for Declaration Certificate for Local Content.
10. ~~**Annexure – F & N: Past order executed by Vendor and subsequent Work completion certificate**~~
11. ~~Bidder to submit integrity pact as per **Annexure-H**~~
12. **Annexure – K:** Dully filled (Service Level Agreement) SLA Acceptance format to be uploaded.
13. **Annexure – M:** Dully filled General Contract conditions acceptance format to be uploaded.
14. **Annexure – O:** Acceptance for GST terms & conditions to be uploaded.
15. Ready to submit required Security Deposit (SD) / Performance Bank Guarantee (PBG) or agreeing to extend the validity of the submitted SDBG / PBG in case of requirement of extension of validity of bank guarantee.
16. Ready to submit FIMBG/Indemnity Bond of required value along with and insurance cover.
17. **Annexure Y**: CONFLICT OF INTEREST AMONG BIDDERS/AGENTS

LIST OF DOCUMENTS TO BE UPLOADED IN PRICE BID:

1. As per GeM format.

Annexure-K

SLA (Service Level Agreement) ACCEPTANCE FORMAT:

To,
MAZAGON DOCK SHIPBUILDERS LIMITED
OUTSOURCING DEPARTMENT.

GEM BID No :

SLA CLAUSE No.	BIDDER'S REMARK	SLA CLAUSE No.	BIDDER'S REMARK
	ACC. / DEV.		ACC. / DEV.
1		2	
3		4	Not Applicable
5	Not Applicable	6	
7	Not Applicable	8	Not Applicable
9		10	
11	Not Applicable	12	
13		14	
15		16	
17	Not Applicable	18	
19		20	
21		22	
23	Not Applicable	24	Not Applicable
25		26	
27		28	
29		30	Not Applicable
31		32	
33		34	Not Applicable
35	Not Applicable	36	
37		38	
39		40	
41		42	
43		44	
45		46	Not Applicable
47		48	
49		50	Not Applicable
51	Not Applicable		

COMPANY'S NAME & ADDRESS:

_____

_____

_____

SIGNATURE :
DATE :
NAME :
DESIGNATION:
BIDDER'S COMPANY SEAL:

NOTE:

a. Bidders should carefully read the Terms & Conditions of the Service Level Agreement (SLA) prior to filling up this acceptance format.
b. This format should be properly filled, signed and bidder shall upload the scanned copy of the same online.
c. Bidder(s) should indicate **"ACC"** for Accepted, **"DEV"** for Deviation Taken for each clause number in the above table.
d. Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.
e. Clause numbers shown in the above format also includes the sub-clauses under these clauses.

Annexure-L

GENERAL CONDITIONS OF CONTRACT (GCC)

The word '**Purchaser**' refers to MAZAGON DOCK SHIPBUILDERS LIMITED, (MDL), a Company within the meaning of Companies Act, 2013 and it includes its successors or assignees.
The word '**Bidder**' (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) means any legal entity such as firm(s) of Proprietorship / Partnership Firm / Limited Liability Partnership / Private Limited / Limited company / Society registered under Society's Act / Statutory Bodies/ Consortium/ Joint Venture etc. participating in a procurement process.
The word '**Owner**' means the person or authority with whom Mazagon Dock Shipbuilders Limited (Purchaser) has contracted to carry out work in relation to which orders are placed by the Purchaser on the Bidder/Supplier/Contractor under this contract for supply or manufacture of certain items and would include Department of Defence Production, Ministry of Defence, Government of India, the Indian Navy, the Coast Guard and any other specified authority.
Unless otherwise indicated specifically by the bidder / contractor in his bid, it shall be construed as his acceptance of all the conditions mentioned in this GCC.

1. TENETS OF INTERPRETATION

Unless where the context requires otherwise, throughout the contract:

(a) The heading of these conditions shall not affect the interpretation or construction thereof.
(b) Writing or written includes matter either whole or in part, in digital communications, manuscript, typewritten, lithographed, cyclostyled, photographed, or printed under or over signature or seal or digitally acceptable authentication, as the case may be.
(c) Words in the singular include the plural and vice-versa.
(d) Words importing the masculine gender shall be taken to include other genders, and words importing persons shall include any company or association or body of individuals, whether incorporated or not.
(e) Terms and expression not herein defined shall have the meanings assigned to them in the Contract Act, 1872 (as amended) or the Sale of Goods Act, 1930 (as amended) or the General Clauses Act, 1897 (as amended) or of INCOTERMS, (current edition published by the International Chamber of Commerce, Paris) as the case may be.
(f) Any reference to 'Goods' shall be deemed to include the incidental Works/ Services also.
(g) Any generic reference to GCC shall also imply a reference to TEF as well.
(h) In case of conflict, provisions of TEF shall prevail over those in GCC.
(i) Any reference to 'Contract' shall be deemed to include all other documents (inter-alia GCC, TEF).
(j) Any reference to any legal Act, Government Policies or orders shall be deemed to include all amendments to such instruments, from time to time, till date.
(k) Fall Clause shall be expressly applicable in the case of Rate Contract.

2. LANGUAGE OF CONTRACT

Unless otherwise stipulated in TEF, the contract shall be written in the Official Language or English. All correspondence and other contract documents, which the parties exchange, shall also be written/ translated accordingly in that language. For purposes of interpretation of the contract, the English documents/ translation shall prevail.

3. GOVERNING LAWS AND JURISDICTION

3.1 Governing Laws and Jurisdiction

(a) This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Laws of India for the time being in force.
(b) Irrespective of the place of delivery, or the place of performance or the place of payments under the contract, the contract shall be deemed to have been made at the place from which the Purchase Order/Contract/Letter of Intent has been issued. The

courts of such a place shall alone have jurisdiction to decide any dispute arising out or in respect of the contract.

3.2 Changes in Laws and Regulations

Unless otherwise stipulated in the contract, if after the last deadline for the bid submission (Techno-commercial), any law, regulation, ordinance, order or bye-law having the force of law is enacted, promulgated, abrogated, or changed in India (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/ or the contract Price, then such Delivery Date and/ or Contract Price shall be correspondingly increased or decreased, to the extent that the contractor has thereby been affected in the performance of any of its obligations under the contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable.

4. CONFIDENTIALITY, SECRECY AND IPR RIGHTS

(a) IPR Rights

All deliverables, outputs, plans, drawings, specifications, designs, reports, and other documents and software submitted by the contractor under this Contract shall become and remain the property of MDL and subject to laws of copyright and must not be shared with third parties or reproduced, whether in whole or part, without MDL's prior written consent. The contractor shall, not later than upon termination or expiration of this Contract, deliver all such documents and software to MDL, together with a detailed inventory thereof. The contractor may retain a copy of such documents and software but shall not use it for any commercial purpose.

(b) Confidentiality

All documents, drawings, samples, data, associated correspondence or other information furnished by or on behalf of MDL to the contractor, in connection with the contract, whether such information has been furnished before, during or following completion or termination of the contract, are confidential and shall remain the property of MDL and shall not, without the prior written consent of MDL neither be divulged by the contractor to any third party, nor be used by him for any purpose other than the design, procurement, or other services and work required for the performance of this Contract. If advised by MDL, all copies of all such information in original shall be returned on completion of the contractor's performance and obligations under this contract.

(c) Secrecy

If the Contract declares the subject matter of this Contract as coming under the Official Secrets Act, 1923 or if the contract is marked as "Secret", the contractor shall take all reasonable steps necessary to ensure that all persons employed in any connection with the contract, have acknowledged their responsibilities and penalties for violations under the Official Secrets Act and any regulations framed thereunder.

(d) Obligations of the contractor

(i) Without MDL's prior written consent, the contractor shall not use the information mentioned above except for the sole purpose of performing this contract.

(ii) The contractor shall treat and mark all information as confidential (or Secret – as the case may) and shall not, without the written consent of MDL, divulge to any person other than the person(s) employed by the contractor in the performance of the contract. Further, any such disclosure to any such employed person shall be made in confidence and only so far as necessary for such performance for this contract.

(iii) Notwithstanding the above, the contractor may furnish to its holding company or its Subcontractor(s) such documents, data, and other information it receives from MDL to the extent required for performing the contract. In this event, the contractor shall obtain from such holding company/ Subcontractor(s) an undertaking of confidentiality (or secrecy – as the case may be) similar to that imposed on the contractor under the above clauses.

(iv) The obligation of the contractor under sub-clauses above, however, shall not apply to information that:

(aa) The contractor needs to share with the institution(s) participating in the financing of the contract;

(ab) now or hereafter is or enters the public domain through no fault of Contractor;

(ac) can be proven to have been possessed by the contractor at the time of disclosure and which was not previously obtained, directly or indirectly, from MDL; or

(ad) otherwise lawfully becomes available to the contractor from a third party that has no obligation of confidentiality.

(v) The above provisions shall not in any way modify any undertaking of confidentiality (or Secrecy – as the case may be) given by the contractor before the date of the contract in respect of the contract/ the Tender Document or any part thereof.

(vi) The provisions of this clause shall survive completion or termination for whatever reason of the contract.

5. PERMITS, APPROVALS AND LICENSES

Whenever the supply of Goods and incidental Services requires that the contractor obtain permits, approvals, and licenses from local public authorities, it shall be the contractor's sole responsibility to obtain these and keep these current and valid. Such requirements may include but not be restricted to export licence or environmental clearance if required. If requested by the contractor, MDL shall make its best effort to assist the contractor in complying with such requirements in a timely and expeditious manner, without any dilution of the Contractor's responsibility in this regard.

6. TRANSFER OF TITLE OF GOODS (Not Applicable)

(a) Unless otherwise stated in the contract, notwithstanding any inspection and approval by the Inspecting Officer on the contractor's premises, or any payments made to the contractor, property in the Goods (and resultant rights and liabilities) shall not pass on to MDL until the Goods have been received, inspected, and accepted by the consignee. The Goods and every constituent part thereof, whether in the possession or control of the contractor, his agents or servants or a carrier, or the joint possession of the contractor, his agents or servants and MDL, his agents, or servants, shall remain in every respect at the risk of the contractor, until their actual delivery to a person stipulated in the contract, as the interim consignee for despatch to the consignee. The Contractor shall be responsible for all loss, destruction, damage, or deterioration of or to the Goods from any cause whatsoever while the Goods after approval by the Inspecting Officer are awaiting despatch or delivery or are in the course of transit from the contractor to the consignee or interim consignee, as the case may be. The Contractor shall alone be entitled and responsible for making claims against any carrier in respect of non-delivery, short delivery, mis-delivery, loss, destruction, damage, or deterioration of the Goods entrusted to such carrier by the contractor for transmission to the consignee or the interim consignee as the case may be.

(b) Provided that where, under the terms of the contract, the Goods are required to be delivered to an interim consignee for despatch to the consignee, the Goods shall be at MDL's risk after their delivery to the interim consignee.

7. EXTENSION OF DELIVERY PERIOD (Not Applicable)

(a) If at any time during the currency of the contract, the contractor encounters conditions hindering timely delivery of the Goods and performance of incidental Works/ Services, he shall promptly inform MDL in writing about the same and its likely duration. He must make a request to MDL for an extension of the delivery schedule. On receiving the contractor's communication, MDL shall examine the situation and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages and with and without denial clause by issuing an amendment to the contract.

(b) Conditions for Extension of Delivery Period

When the period of delivery is extended due to unexcused delay (Note: please ensure that unexcused delay is defined. Otherwise replace "unexcused delay" with the "delays attributable") by the contractor, the amendment extending the delivery period shall, inter alia, be subject to the following conditions:

(i) Liquidated Damages

MDL shall recover from the contractor, under the provisions of this clause, liquidated damages on the Goods and incidental Works/ Services, which the contractor has failed to deliver within the delivery period stipulated in the contract.

(ii) Denial Clause

(aa) No increases in price on account of any statutory increase in or fresh Imposition of GST, customs duty or on account of any other taxes/ duty/ cess/ levy), leviable in respect of the Goods and incidental Works/ Services stipulated in the said contract which takes place after the original delivery date, shall be admissible on such of the said Goods, as are delivered after the said date; and

(ab) Notwithstanding any stipulation in the contract for an increase in price on any other ground, including price variation clause or foreign exchange rate variation, or any other variation clause, no such increase after the original delivery date shall be admissible on such goods delivered after the said date.

(ac) Nevertheless, MDL shall be entitled to the benefit of any decrease in price on account of reduction in or remission of GST, customs duty or on account of any other Tax or duty or any other ground as stipulated in the price variation clause or foreign exchange rate variation or any other variation clause which takes place after the expiry of the original delivery date.

(c) Liquidated damages

If the contractor fails to deliver any or all of the Goods or fails to perform the incidental Works/ Services (e.g. installation, commissioning or operator training) within the time frame(s) incorporated in the contract, MDL shall, without prejudice to other rights and remedies available to MDL under the contract, deduct from the contract price, as agreed liquidated damages, but not as a penalty, a sum equivalent to the 0.5 % percent (excluding taxes) of the delivered price of the delayed Goods and/ or incidental Works/ Services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 5% of the delayed Goods' or incidental Works/ Services' contract price(s). Besides liquidated damages during such a delay, the denial clause shall also apply. Any failure or delay by any subcontractor, though their employment may have been sanctioned shall not be admitted as aground for any extension of time or for exempting the contractor from liability for any such loss or damage as aforesaid.

8. DEFAULTS, BREACHES & TERMINATION OF CONTRACT

Termination due to Breach, Default, and Insolvency

(a) Defaults and Breach of Contract

In case the contractor undergoes insolvency or receivership; neglects or defaults, or expresses inability or disinclination to honour his obligations relating to the performance of the contract or ethical standards or any other obligation that substantively affects MDL's rights and benefits under the contract, it shall be treated as a breach of Contract. Such defaults shall include inter-alia:

(i) Default in Performance and Obligations

If the contractor fails to deliver any or all of the Goods or fails to perform any other contractual obligations (including Code of Integrity or obligation to maintain eligibility and Qualifications based on which contract was awarded) within the period stipulated in the contract or within any extension thereof granted by MDL.

(ii) Insolvency

If the contractor is wound up or ceases to otherwise trade or is unable to pay its debts as and when they fall due or is otherwise subject to any insolvency procedure.

(iii) If a receiver or similar official is appointed overall or any of the assets of the contractor or a petition is presented for its winding up or it entered into a composition with its creditors;

(b) Notice for Default

As soon as a breach of contract is noticed, a show-cause 'Notice of Default' shall be issued to the contractor, giving two weeks' notice, reserving the right to invoke contractual remedies. After such a show-cause notice, all payments to the contractor would be temporarily withheld to safeguard needed recoveries that may become due on invoking contractual remedies.

(c) Terminations for Default

(i) Notice for Termination for Default: In the event of unsatisfactory resolution of 'Notice of Default' within two weeks of its issue as per subclause above, MDL if so decided, shall by written Notice of Termination for Default sent to the contractor, terminate the contract in whole or in part, without compensation to the contractor.

(ii) Such termination shall not prejudice or affect the rights and remedies, including under sub-clause below, which have accrued and/ or shall accrue to MDL after that.

(iii) Unless otherwise instructed by MDL, the contractor shall continue to perform the contract to the extent not terminated. All warranty obligations, if any, shall continue to survive despite the termination.

(d) Contractual Remedies for Breaches/Defaults or Termination for Default

If there is an unsatisfactory resolution within this period, MDL shall take one; or more of the following contractual remedies.

(i) Temporary withhold payments due to the contractor till recoveries due to invocation of other contractual remedies are complete.

(ii) Call back any loaned property or advances of payment, if any, with the levy of interest at the prevailing rate (MIBID - Mumbai Interbank Bid Rate).

(iii) Recover liquidated damages and invoke denial clause for delays.

(iv) Encash and/ or Forfeit performance or other contractual securities.

(v) Prefer claims against insurances, if any.

(vi) Terminate contract for default, fully or partially including its right for Riskand- Cost Procurement as per following sub-clause.

(vii) Risk and Cost Procurement

In addition to termination for default, MDL shall be entitled, and it shall be lawful on his part, to procure Goods same to those terminated, with such terms and conditions and in such manner as it deems fit at the "Risk and Cost" of the contractor. Such 'Risk and Cost Procurement' must be initiated (viz. AIP/PR/Tender) within six months from the termination of Contract. The Contractor shall be liable for any loss which MDL may sustain on that account provided the procurement, or, if there is an agreement to procure, such agreement is made. The Contractor shall not be entitled to any gain on such procurement, and the manner and method of such procurement shall be in the entire discretion of MDL.

(**Note:** deleted being contrary to law).

(**Note:** No contractor would give security after the termination of the contract)

Note: Regarding the Goods which are not readily available in the market and where procurement difficulties are experienced, the period for making risk procurement shall be nine months instead of six months provided above.

(viii) Initiate legal proceedings in a for the recovery of the losses and damages, not addressable by the above means.

9. CLOSURE OF CONTRACT

The contract shall stand closed upon successful performance of all obligations by the firm, including completion of warrantee obligations and final payment. If no claim is received within 03 years from last supplies/services, then no claim shall be entertained thereafter.

10. COMMUNICATION AND LANGUAGE FOR DOCUMENTATION
Any letter, facsimile message, e-mail intimation or notice sent to the Bidder/Supplier/ Contractor at the last known address mentioned in the offer / order shall be deemed to be valid communication for the purpose of the order/contract. Unless stated otherwise by the purchaser, Language for communication and all documentation shall be same, which the Purchaser has used, in the tender enquiry.

11. PRESERVATION AND MAINTENANCE
Should any material require any preservation till its final installation/fitment, the detailed procedure (Long term and short term) for the same as also the time of interval after which the state of preservation needs to be reviewed is to be stated by the Bidder/Supplier/Contractor. Further the de-preservation prior to the material/equipment being commissioned and the maintenance procedure together with its periodicity is also to be indicated by the Bidder / Supplier / Contractor.

12. FREIGHT AND INSURANCE.

(a) For Indigenous Bidders

Bidder shall quote for 'Door Delivery to Purchaser,' all charges towards door delivery viz. transport, Insurance charges etc. shall be borne by the Bidder / Supplier / Contractor.

~~**(b) For Foreign Bidders**~~

~~For overseas bidders, bidder shall agree for supplying the goods on CIF/CIP, Incoterm basis. The Bidder / Supplier / Contractor shall immediately on despatch of the items, inform all relevant details of despatch such as Order Number, Bill of Lading/AWB Number marked as Freight Paid, Insurance policy/document, number of packages, value of consignment, invoice number etc. as per contractual terms.~~

13. DEMURRAGE (Not Applicable)
Storage, and Demurrage, fines etc. charges will be payable by the Bidder / Supplier / Contractor for all shipments in case of improper documentation, wrong declarations, error in weight measurements, packing list, invoice, late receipt of documents etc. i.e. for reasons which are not attributable to the purchaser.

14. CANCELLATION OF TENDER
The Purchaser reserves the right to cancel/withdraw the tender in toto or part and or award the contract / order in full or part without assigning any reason whatsoever and without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for MDL action.

15. PURCHASER'S PROPERTY.
All property (such as materials, drawings, documents etc.) issued by the Purchaser or any other individual or firm on behalf of the Purchaser in connection with the contract shall remain confidential, being the property of the Purchaser and the Bidder/Supplier/Contractor shall undertake to return all such property so issued and will be responsible for any or all loss thereof and damage thereto resulting from whatever causes and shall reimburse the Purchaser the full amount of loss and damage. On completion of work in any compartment / location of the purchaser's premises, the Bidder/Supplier/Contractor must ensure that the place is left in a reasonably clean state and all scrap is transferred to nearby scrap-bins.

16. REJECTION OF MATERIALS
If the Goods, or any portion thereof of the equipment found defective / rejected, the Supplier / Contractor shall collect the same from MDL's Stores, all incidental charges being borne by him (inclusive of Custom duty, if payable), within 30 days from the date of intimation to the Supplier / Contractor of such rejection. If not collected within 30 days, MDL shall recover storage charges @ 1

% per month maximum up to 5% of cost of rejected items. MDL reserves the right to dispose off the rejected items at the end of a total period of six months in any manner to the best advantage to MDL and recover consequential damages maximum up to order value.

17. RECOVERY-ADJUSTMENT PROVISIONS

Payment made under one order shall not be assigned or adjusted to any other order except to the extent agreed upon in writing by the Purchaser. During the currency of the contract, if any sum of money is payable by the Bidder / Supplier / Contractor the same shall be deducted from any sum then due or thereafter may become due to the Bidder / Supplier / Contractor under the contract or any other contract with the Purchaser.

18. INDEMNIFICATION

The Bidder / Supplier / Contractor, his employees, licences, agents or Sub-Supplier / Sub-contractor, while on site of the Purchaser for the purpose of this contract, indemnifies the Purchaser against direct damage and/or injury to the property and/or the person of the Purchaser or that of Purchaser's employees, agents, Sub- Contractors / Suppliers occurring and to the extent caused by the negligence of the Bidder / Supplier / Contractor, his employees, licensees, agents or Sub-contractor by making good such damages to the property, or compensating personal injury and the total liability for such damages or injury shall be as mutually discussed and agreed to.

19. TRANSFER OF SUPPLIERS / CONTRACTOR'S RIGHTS

The Bidder / Supplier / Contractor shall not either wholly or partly sell, transfer, assign or otherwise dispose of the rights, liabilities and obligations under the contract between him and the Purchaser without prior consent of the Purchaser in writing.

20. SUBCONTRACT AND RIGHT OF PURCHASER

The Bidder / Supplier / Contractor under no circumstances undertake or subcontract any work / contract from or to any other Sub-contractor without prior written approval of the Competent Authority of Purchaser. In the event it is found that such practice has been indulged in, the contract is liable to be terminated without notice and the Bidder / Supplier / Contractor is debarred all from future tender enquiries / work orders. However, in no circumstances a contractor is permitted to subcontract any part of the contract to the bidders who had quoted for the concerned tender.

21. PATENT RIGHTS

The Bidder / Supplier / Contractor shall hold harmless and keep the Purchaser indemnified against all claims arising as a result of infringement of any patent / copy rights on account of manufacture, sale or use of articles covered by the order.

22. AGENTS/AGENCY COMMISSION

The seller confirms and declares to the buyer that the seller is the original manufacturer or authorized distributor/stockiest of original manufacturer of the goods referred to in this contract and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommended to the Buyer or any of its functionaries, whether officially or unofficially , to the award of the Contract / Purchase order to the Seller; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation.

The Seller agrees that if it is established at any time to the satisfaction of the Buyer that the present declaration is in any way incorrect or if at a later stage it is discovered by the Buyer that the Seller has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward , fees, commission or consideration to such person, party, firm or institution , whether before or after the signing of this Contract / Purchase order, the Seller will be liable to refund that amount to the Buyer.

The seller will also be debarred from participation in any RFQ/Tender for new projects/program with Buyer for a minimum period of five years.
The buyer will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the Seller who shall in such event be liable to refund all payments made by the buyer in terms of the Contract along with interest at the rate of 2% per annum or 6% whichever is higher above LIBOR (London Inter Bank Offer Rate) (for foreign vendors) and base rate of SBI plus 2% (for Indian Vendors).
The Buyer will also have the right to recover any such amount from any contracts concluded earlier with Buyer.

23. USE OF UNDUE INFLUENCE / CORRUPT PRACTICES
The Bidder / Supplier / Contractor undertakes that he has not used corrupt practices or used any undue influence which is not admissible as per Indian law to obtain contract/order or in doing any business with the purchaser. If found that Bidder / Supplier / Contractor is involved in such wrong practices, then Purchaser is entitled to cancel the contract/s and all or any other contracts and then to recover from the Bidder / Supplier / Contractor the amounts of any loss arising from such contracts' cancellation, including but not limited to imposition of penal damages, forfeiture of Performance security, encashment of the Bank Guarantee and refund of the amounts paid by the Purchaser.

24. IMMUNITY OF GOVERNMENT OF INDIA CLAUSE
It is expressly understood and agreed by and between M/s. (Bidder / Supplier / Contractor) and Mazagon Dock Shipbuilders Limited, Dockyard Road, Mumbai - 400 010 (MDL) is entering into this Agreement solely on its own behalf and not on the behalf of any person or entity. In particular, it is expressly understood and agreed that the Government of India is not a party to this Agreement and has no liabilities, obligations or rights hereunder. It is expressly understood and agreed that MDL is an independent legal entity with power and authority to enter into contracts solely in its own behalf under the applicable of Laws of India and general principles of Contract Law. The (Bidder / Supplier / Contractor) expressly agrees, acknowledges and understands that MDL is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions and commissions, breaches or other wrongs arising out of the contract. Accordingly, (Bidder / Supplier / Contractor) hereby expressly waives, releases and foregoes any and all actions or claims, including cross claims, impleader claims or counter claims against the Government of India arising out of this contract and covenants not to sue Government of India in any manner, claim, cause of action or thing whatsoever arising of or under this Agreement.

25.-EXPORT LICENCE (Not Applicable)
The export licenses that may be required for delivery of the various items/equipment to MDL shall be arranged by the Bidder / Supplier / Contractor from the concerned authorities in their country without any time and cost implications on the Purchaser.

26. BANNED OR DE-LISTED CONTRACTORS / SUPPLIERS
The Bidder / Supplier / Contractor declares that they being Proprietors / Directors / Partners have not been any time individually or collectively blacklisted or banned or de-listed by any Government or quasi Government agencies or PSUs. If a bidder's entities as stated above have been blacklisted or banned or de-listed by any Government or quasi Government agencies or PSUs, this fact must be clearly stated and it may not necessarily be a cause for disqualifying him.

27. DUTY OF PERSONNEL OF SUPPLIER/CONTRACTOR
MDL being a Defence Public Sector Undertaking, Bidder / Supplier / Contractor undertakes that their personnel deployed in connection with the entrusted work will not indulge in any activities other than the duties assigned to them.

28. DISPUTE RESOLUTION MECHANISM AND ARBITRATION

(a) Dispute resolution mechanism(DRM)

(i) Any dispute/differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations at HoS/HoD level.

(ii) In case of non-settlement by (i) above, if at any time, before, during or after the contract period any unsettled claim, dispute or difference arose between the parties, upon or in relation to or in connection with or in any way touching or concerning this tender/agreement/order/contract, the same shall be referred to the concerned Functional Director. The Functional Director shall then nominate an Executive of the rank of General Manager whom he thinks fit and competent or a Committee of Executives who/which shall then scrutinise the claims/disputes that have been referred to the concerned functional Director and make efforts for amicable settlements by mutual discussions/negotiations.

(iii) In case no amicable settlement is arrived by (ii) above within a period of three months, then the contractor shall approach Public Grievance Cell and address the disputes as per the provisions made under the relevant clause of the contract.

(iv) In case the issues/disputes do not get settled within a period of six months from the date of submission of the dispute to the Grievance Cell, then the contractor may invoke Arbitration Clause of the contract.

(b) Arbitration

(i) Unresolved disputes/differences, if any, shall then be settled by Arbitration. The Arbitration proceedings shall be conducted at Mumbai, India, in English Language, under the Arbitration and Conciliation Act, 1996 as amended from time to time and the rules thereunder.

(ii) MDL prefers to have arbitration through Institutes such as Indian Council of Arbitration (ICA)/ICA-DR, Mumbai Centre for International Arbitration, International Chamber of Commerce (ICC), Singapore International Arbitration Centre (SIAC) with the mutual consent of the parties.

(iii) In case of unresolved difference/dispute between the Purchaser and Supplier, being Central Public Sector Enterprises/Central Govt. departments, the disputes shall be resolved firstly through mutual discussion or through the empowered agencies of the Govt. or through arbitration by reference by either party to the department of Public Enterprises, as per extant guidelines. If disputes/differences remain unresolved/unexecuted, the same shall be referred first to the Cabinet Secretariat and then, if necessary to the PMO.

29. JURISDICTION OF COURTS

All contracts shall be deemed to have been wholly made in Mumbai and all claims there under are payable in Mumbai City and it is the distinct condition of the order that no suit or action for the purpose of enforcing any claim in respect of the order shall be instituted in any Court other than that situated in Mumbai City, Maharashtra State, India i.e. courts in Mumbai shall alone have jurisdiction to decide upon any dispute arising out of or in respect of the contract.

30. CONTRACT LABOUR (REGULATION AND ABOLITION) ACT 1970 (Applicable for Services)

Contractor / Bidder shall obtain licence under Section 12 and 13 of the Contract Labour (Regulation and Abolition) Act, 1970 and rules made there under and the same should be kept valid at least until the expiry of contract with Purchaser. The registration and Licence under the Contract Labour (Regulation and Abolition) Act 1970 shall be renewed in time every year and if work continues for more than a year, a copy of the Licence is produced as and when demanded by the concerned authorities of Purchaser.

The Contractor / Bidder shall carryout his obligations and duties under the Contract Labour (Regulation and Abolition) Act, 1970 and the rules framed there under. In the event any employee/s of Contractor / Bidder is advised by the concerned Department to deploy their employees for job during weekly-off, Sundays and holidays, the Contractor / Bidder must inform through Concerned

Department the name/s of the employee/s in the prescribed format to CISF / Security and to the concerned Divisional Personnel by mentioning specifically 'Compensatory - Off', before 3 days from the date actual payment.

31. MINIMUM WAGES ACT

The Contractor / Bidder shall pay to his employees not less than the minimum wages and allowances applicable to the Engineering Industry as notified from time to time by the Central Government or the State Government whichever is higher under the Minimum Wages Act. Contractor / Bidder shall be responsible for timely payment of wages of all his employees engaged in the Purchaser's Yard, not less than the prescribed minimum wages in each case and without any deductions of any kind, except as specified by Government or permissible under the Payment of Wages Act.

The Contractor / Bidder must settle all the pending dues of the employees i.e. arrears of wages, proportionate leave wages, proportionate bonus payment, etc. Before winding up the site, the Contractor / Bidder shall pay all terminal dues to his employees such as Notice pay, Gratuity, Retrenchment compensation, etc.

32. BONUS ACT

The Contractor / Bidder shall pay to his eligible employees a Statutory Bonus as per 'Payment of Bonus Act' at the rate prescribed by the Statutory Authorities from time to time.

33. FACTORIES ACT

The Contractor / Bidder shall observe all applicable Rules and Regulations stipulated under Factories Act applicable to contract labour.

The Contractor / Bidder shall maintain a separate register prescribed under the Act and pay Privilege Leave wages to all eligible employees.

On completion of execution of the contract and before winding up, the Contractor / Bidder shall pay proportionate Privilege Leave wages to all eligible employees.

34. EMPLOYEES' PROVIDENT FUNDS AND MISCELLANEOUS PROVISIONS ACT, 1952

The Contractor / Bidder, where applicable, shall cover his employees deployed in the Purchaser's Yard

(a) under the Employees' Provident Funds and Miscellaneous Act, 1952,

(b) under the Family Pension Scheme, and

(c) under the Employees' Deposit Linked Insurance Scheme and pay the contributions both in respect of his employees and his own. He shall submit all the necessary returns and other particulars periodically as prescribed under the said Act. Contractor / Bidder shall cover from the first day working all his contract labour on MDL jobs by filling requisite returns to concerned Statutory authorities and obtaining Code Numbers / Account Numbers. Contractor / Bidder shall remit employees' and employers' contributions directly to the concerned authorities along with Inspection and Administrative Charges as per relevant provisions of the concerned Acts and Schemes made there under within 15 days from the close of every month. The Contractor / Bidder must submit copies of P. F. dues payment challans, copy of Form No. 12 (A), copy of form No. 6 (A) (Annually) and copies of Muster Roll of their workmen every month to Corporate Personnel Department before renewal of passes for entry into the yard. The Contractor / Bidder must also attend to P. F. Inspections by concerned authorities and submit copy of the Inspection Report.

The Contractor / Bidder through his own P. F. code number shall fill in P. F. / Pension settlement forms of all the employees engaged in Purchaser's Yard, well in advance of last working day and forwards the said settlement forms to the respective P. F. Commissioner's office for settlement. Contractors who are yet to obtain PF code shall apply for Code no s to PF Commissioners Office and furnish copies of the same to Corporate Personnel Department. Purchaser shall recover PF dues from the contractors running bills till such time the PF Code no is obtained.

The Contractor / Bidder may contact Corporate Personnel Department for the purpose to seek any / all clarification / necessary advice for completion of procedural work such as filling labour challans, E. S. I., P. F. - declaration forms, covering their labour under Group Insurance Policy, etc. An Administrative charge @ Rs. 10/- per employee per month for such consultancy will be recovered from all the contractors from the bills of the respective contracts

35. EMPLOYEES' STATE INSURANCE ACT

The Contractor / Bidder should also cover all the eligible contract labourers working on MDL jobs, under the Employees' State Insurance Act and Scheme by furnishing necessary returns to appropriate authority and pay both employees' and employers' contributions in respect of these employees to the concerned authorities within 20 days from the close of every month. The contractor shall produce copy of R. D. F. duly acknowledged by ESI local office for confirmation that the workmen are covered under ESI Act and Scheme.

Contractor / Bidder should produce proof of such remittances to Corporate Personnel Department of MDL along with full details of contributions etc. within 25 days from the close of month. He shall also give an undertaking that he will not engage any one on our work who is not duly covered under the said Act and Scheme. The contract employees who are out of coverage of ESI Act and Scheme should be covered under Group Insurance Policy linked with workman compensation Act. Those Bidders / contractors do not have their ESI Code No.; they should submit documentary evidence of application for obtaining ESI Code no to Corporate Personnel Department.

36. SAFETY

The Contractor / Bidder must observe all safety precautions in connection with the work to be performed by him, his agents or labourers. In the event of any accident happening in our yard resulting in loss of lives or otherwise damaging any part of the property, the contractor shall be required to make good the loss to the Company and shall be responsible for all consequences that follow from the loss and / or injuries to the persons involved in such accidents. The standard of safety to be observed in the Company shall be decided by the Executive-in-Charge Safety, or any Executive appointed for the purpose before the commencement of work in the yard. It will be essential for contractor to ascertain the standard precautions which contractor is required to observe in discharging his work as per the standards prevalent in MDL. The decision of MDL in matters concerning Safety shall be final and binding on the contractor.

The Contractor / Bidder shall be required to provide his workmen with Boiler Suits of any suitable colour other than blue or white, with the Name of the Contractor in prominent letters on the boiler suits along with personal protection gears like safety shoes, hand gloves etc. workmen of the Contractor / Bidder must wear throughout their working while in the premises of MDL. Contractor's workmen working without safety gears are to be disallowed for work.

37. POLICE VERIFICATION OF EMPLOYEES

Contractor / Bidder shall have to produce and submit to the Chief Security Executive of Purchaser, verification through Mumbai Police of Character and Antecedents of their employees / workers for while working on ships under construction in Purchaser's Yards, for working on-board ships under modernisation / refit / repairs at Mumbai ports / Naval Dockyard. Entry passes will not be issued in the absence of Police Verification Report and employees without Police Verification shall not be employed by them in Purchaser's Yard / Mumbai ports / Naval Dockyard and any lapse on the part of Contractor / Bidder shall be viewed seriously as per applicable laws of the land. Employment of any Foreign National during the contract period would be permitted with prior permission of Purchaser.

38. FORCE MAJEURE

If at any time during the execution of the goods / service order, the performance in whole or in part by either Purchaser or and by the Bidder(s) / Supplier(s) / Contractor(s) is / are delayed by any reason of force majeure situations such as acts of civil war, civil commotion, sabotage, hostilities, war, fires,

explosions, epidemics, natural calamities like floods, earthquakes, volcanoes, storms, acts of God and laws of respective governments or any other causes beyond the control of either parties, hereinafter referred to as "events", provided notice of the occurrence of such event/s is / are communicated by either party, to the other party within 21 days from the date of occurrence thereof, neither party shall by reason such events be entitled to terminate the contract nor shall either party have any claim for damages against the other in respect of such non-performance and or delay in performance of the contract / order. Executions on either side shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of Purchaser as to whether activities can resume or not, shall be conclusive and final. Occurrence of the events to be certified by Chamber of Commerce / Indian High Commission or Embassies / Government in that Country.
The performance in whole or in part under the captioned tender / contract is prevented or delayed by reason of any such event for a period exceeding sixty days either party may at its option terminate the contract / further processing of the tender. The relative obligations of both the parties remain suspended during the actual period of force majeure.
The Purchaser may extend the delivery schedule as mutually agreed, on receipt of written communication from the Bidder / Supplier / Contractor regarding occurrence of 'Force Majeure' conditions, but not exceeding six months from the scheduled delivery date. If the 'Force Majeure' conditions extend beyond this period, the Purchaser shall have the right to cancel the order without any financial implication to the Purchaser or on terms mutually agreed to.

39. CODE OF INTEGRITY IN PUBLIC PROCUREMENT

Procuring authorities (including indenter) as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

39.1 Corrupt practice

Making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution.

39.2 Fraudulent practice

Any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract.

39.3 Anti-competitive practice

Any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more bidders, with or without the knowledge of MDL, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels.

39.4 Coercive practice

Harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

39.5 Conflict of interest

Participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of MDL who are directly or indirectly related to tender

or execution process of contract; or improper use of information obtained by the (prospective) bidder from MDL with an intent to gain unfair advantage in the procurement process or for personal gain.

39.6 Obstructive practice

Materially impede MDL's investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding MDL's rights of audit or access to information

Annexure-M

GENERAL CONDITIONS OF CONTRACT ACCEPTANCE FORMAT:

To,
MAZAGON DOCK SHIPBUILDERS LIMITED
OUTSOURCING DEPARTMENT.

GEM BID NO:

GCC CLAUSE No.	BIDDER'S REMARK	GCC CLAUSE No.	BIDDER'S REMARK	GCC CLAUSE No.	BIDDER'S REMARK
	Acc/Dev		Acc/Dev		Acc/Dev
1		14		27	
2		15		28	
3		16		29	
4		17		30	
5		18		31	
6		19		32	
7		20		33	
8		21		34	
9		22		35	
10		23		36	
11		24		37	
12		25		38	
13		26		39	

COMPANY'S NAME & ADDRESS:

_____

_____

_____

SIGNATURE:
DATE:
NAME:
DESIGNATION:
BIDDER'S COMPANY SEAL:

NOTE:

1. Bidders should carefully read the GENERAL CONDITIONS OF CONTRACT of the Tender (GCC) prior to filling up this acceptance format (available on MDL Web site)
2. This format should be properly filled, signed and bidder shall upload the scanned copy of the same online.
3. Bidder(s) should indicate "ACC" for Accepted, "DEV" for Deviation Taken for each clause number in the above table. Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.

Illustrative format of Work Done Certificate: **Annexure-N**

Format of Work Done Certificate

(WDC to be prepared by the contractor on their letterhead & to be submitted to the certifying authority)

WDC Ref. no. WDC date:

MDL Sub-Contract Order no. & date: _____dated _____.

The following work/s is/are completed to the satisfaction of MDL as per the above mentioned PO and the following is certified for payment.

PO Line item No.	Service No.	Line item work description.	Line item – PO Qty.	Line item Qty. – certified up to previous WDC	Line item Qty. – certified through this WDC	Mutually agreed completion schedule		Actual work done schedule		LD applicable (Yes/No) & if yes, no. of delayed days.	Service Entry Sheet no.	Yard No.
						Start Date	End Date	Start Date	End Date			

Amount claimed upto previous WDC: ` (exclusive taxes)

Amount claimed under this WDC: (exclusive taxes)

Cumulative amount claimed as on date: ` (exclusive taxes)

Order value: (exclusive taxes)

From Contractor

Signature & stamp of Contractor.

Date:

From MDL

Signature & stamp of WDC issuing authority.

(Not below the rank of Chief Manager)

Date

Annexure-O

TERMS RELATED TO TAXES (GST)

1. GST as per GST Laws shall be payable extra as quoted and agreed.
2. In case of purchases of goods/services from unregistered dealers under GST Laws, GST will be paid by MDL under reverse charge mechanism.
3. Benefits from reduction in rate of tax/ITC are required to be passed on to consumer. Where "applicable GST" has been quoted as extra, Goods and service providers (except un-registered dealers under GST Law) have to submit declaration that they have complied with 'Anti-profiteering clause' under GST Law. Such declaration be given in technical bid.
4. If the vendor is registered under GST, vendor shall mention the HSN code for goods &/or services in their tax invoice, etc. These codes must be in accordance with GST Laws and responsibility of specifying correct HSN codes for goods &/or services is that of the vendor. MDL shall not be responsible for any error in HSN code for goods &/or services specified by supplier / contractor. Supplier /Contractor shall pay penalty and/ or interest imposed on MDL or any loss due to delay in availing ITC by MDL or any loss of ITC to MDL due to errors by vendors at any stage. MDL reserves right to recover any such interest, penalty or loss from any amount due to Supplier /Contractor or otherwise.
5. In case, MDL is unable to avail ITC, supplier/contractor at their own cost shall rectify the shortcoming in the returns to be filed immediately thereafter. Further, if the ITC is delayed / denied to MDL / reversed subsequently as per GST Laws due to non / delayed receipt of goods and / or services and / or tax invoice or expiry of timelines prescribed in GST Laws for availing ITC, non-payment of taxes or non-filing of returns or any other reason not attributable to MDL, Supplier /Contractor shall pay any loss of amount along with interest and penalty on MDL under GST Laws for the number of days the ITC was delayed. If the short coming is not rectified by supplier/contractor and MDL ends up in reversal of credits and / or payments, supplier /contractor is fully liable for making good all the loss incurred by MDL. MDL reserves right to recover any interest, penalty or loss from any amount due to Supplier /Contractor or otherwise.
6. If the vendor is registered under GST, the GST registration number (15 digit GSTIN) issued by GOI shall be mandatorily provided by the vendor. Vendor having multiple business verticals within state / at multiple states with separate GST registration numbers shall forward GSTIN of only that vertical which is involved in supply of goods and/or services. MDL GSTIN is 27AAACM8029J1ZA and vendor shall mention the same while invoicing and avoid any data entry error on GST portal.
7. If the vendor is registered under GST, Vendor shall ensure timely submission of invoice as per the provisions / requirement / timeline promulgated by GOI in relation to GST Law with all required supporting documents to enable MDL to avail input tax credit promptly. The vendors invoice inter alia should contain GSTIN of vendor, GSTIN of MDL (i.e. 27AAACM8029J1ZA), GST tax rate separately, HSN code wise goods or services, place of supply, signature of vendor, etc. Original invoice needs to be submitted to Bill Receipt Centre at MDL gate, and a copy of the invoice should be given to the goods receiving section(GRS).
8. If the vendor is registered under GST, vendor shall file all applicable returns under GST Laws in the stipulated time & any losses of tax credit to MDL arising due to delay in filing will be recovered from their invoice wherever MDL is eligible to avail tax credit. Any default towards payment of tax and / or uploading of monthly returns by supplier/contractor, MDL retains right to withhold payments towards tax portion until the same is corrected & complied by the supplier/contractor with the requirement of GST along with satisfactory evidence.
9. The rate sheet enclosed with the tender will indicate the rates to be entered under each head wherever applicable. Bidders must clearly mention the applicable Taxes & Duties. The item-wise

rates (i.e. Basic+P&F+F&I) quoted in the Rate Sheet should exclude Taxes & Duties. Bidder should indicate GST rates as applicable separately under each of the head in the same Rate sheet, which will be paid extra based on tax invoice to the extent applicable. The GST will be applicable on total basic rate of each item (i.e. Basic + P&F + F&I).

Annexure-P

RTGS / NEFT – MANDATE AUTHORIZATION FORM

Mazagon Dock Shipbuilders Limited
Dockyard Road,
Mumbai – 400 010

1.	Vendor Name	:
2.	PAN No.	:
3.	Vendor Address	:
4.	Vendor's Telephone	:
5.	E-Mail Address	:
6.	Bank Name	:
	Bank Address	
7.	Fax No.	:
	Telephone No.	
8.	Account No.	:
9.	Account Type	:
10.	NEFT Code	:
11.	RTGS Code	:
12	MICR No.	:
13.	Excise No.	:
14.	GST No.	:

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed for reason of incomplete or incorrect information, we would not hold MDL responsible.

Date **Suppliers Seal** **Authorized Signature of the suppliers**

Certified that the particular as per Serial No. 1 to 14 are correct as per our records.

Date **Bank's Stamp** **Authorized Signatories of Bank Officer**

Annexure-Q

Declaration by bidder for RESTRICTIONS UNDER RULE 144(XI) OF GENERAL FINANCIAL RULES GFRS, (2017) AS PER DIRECTIVES F NO. DPE/7(4)/2017-FIN DTD 24.02.2023 & ORDER NO F.7/10/2021-PPD (1) DTD 23.02.2023

(On bidder's Letter Head)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that our Firm M/s……... is not from such a country and does not have any specified Transfer of Technology (TOT) from such a country or, if from such a country or if having specified TOT from such a country has been registered with the Competent Authority.

I hereby certify that our Firm M/s……. fulfills all requirements in this regard and is eligible to be considered for procurement on GeM. [Where applicable, evidence of valid registration by the Competent Authority shall be attached along with this declaration as per the case]

Note – The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.MDL reserves the right to consider placement of Order / Contract or reject any or all tenders/Orders without assigning any reason.

COMPANY'S NAME & ADDRESS:

_____ SIGNATURE:

DATE:

_____ NAME:

DESIGNATION:

_____ BIDDER'S COMPANY SEAL:

Annexure-S

PROFORMA e-BANK GUARANTEE FOR PERFORMANCE SECURITY
(On Non-Judicial stamp paper of value Rs. 500/-. However, the value of stamp paper to be confirmed from Legal Department, MDL.)

IN CONSIDERATION OF MAZAGON DOCK SHIPBUILDERS LIMITED, a company incorporated under the Companies Act 1956 and having its registered office at Dockyard Road, Mumbai 400010 (hereinafter referred to as the "the Purchaser" which expression shall, unless it be repugnant or contrary to the subject or context thereof, be deemed to mean and include its successors and assigns) having placed an order on Messer's …….. a partnership firm/sole proprietor business/a company registered under the Companies Act, 1956 having its office at ……. (hereinafter called the "Contractor/Supplier" which expression shall, unless it be repugnant or contrary to the subject or context thereof, be deemed to mean and include its successors and assigns) vide order No. …….. Dated ……. (hereinafter called "the order" which expression shall include any amendments/alterations to "the order" issued by "the Purchaser") for the supply, delivery at site, installation and commissioning of certain equipment, item/services/civil works etc. as stated in the said Order and the Purchaser having agreed with the Contractor/Supplier to accept a Bank Guarantee in lieu of Security Deposit payable under the said order for the fulfillment and performance of the said order, We, …….. Bank having office at…… (hereinafter referred to as "the Bank" which expression shall includes its successor and assign) hereby agree to pay to the purchaser without any demur on first demand amount not exceeding Rs……(Rupees……..only) being 5% of the order value against any loss or damage, costs, charges and expenses cause to or suffered by the purchaser by reason of non-performance and non-fulfillment or for any breach on the part of the Contractor/ Supplier of any of the terms & conditions of the said order.

2. We,……..Bank further agree that the Purchaser shall be sole judge whether the said Contractor/Supplier has failed to perform or fulfill the said order in term thereof or committed breach of any terms and conditions of the order and the extend of loss, damage, cost, charges and expenses suffered or incurred or would be suffered or incurred by the purchaser on account thereof and we waive in the favour of the Purchaser all the right and defenses to which we as Guarantors may be entitled to.

3. We……. Bank further agree that the amount demanded by the Purchaser as such shall be final and binding on the Bank as to the Bank's liability to pay and the amount demanded and the Bank undertake to pay the Purchaser the amount so demanded on first demand and without any demur notwithstanding any dispute raised by the Contractor/Supplier or any suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator related thereto, our liability under this guarantee being absolute and unconditional.

4. We,…….Bank further agree with the purchaser that the purchaser shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said order/or to extend time of performance by the Supplier from time to time or to postpone for any time to time any of the power excisable by the Purchaser against the Contractor/ Supplier and to forbear to enforce any of the terms and conditions relating to the order and we shall not be relieved from our liability by reason of any such variation or extension being granted to the Contractor/Supplier or for any forbearance, act or omission on the part of the Purchaser or any indulgence by the Purchaser to the Contractor/Supplier or by any such matter or things whatsoever which under the law relating to sureties would have the effect of relieving us.

5. We, ……..Bank further undertake not to revoke this guarantee during its currency except with the previous consent of the Purchaser in writing.

6. We,……...Bank also agree that the Bank's liability under this guarantee shall not be affected by any change in the constitution of the Contractor/ Supplier or dissolution or winding up of the business of the contractor/supplier.

7. Notwithstanding anything contained herein above:

i. Our liability under this guarantee shall not exceed Rs. /-
ii. This Bank guarantee shall be valid up to and including_____, and
iii. We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before_____(Validity + four weeks from the date of expiry of this guarantee).

8. This Guarantee shall be governed by Indians Laws and the Courts at Mumbai, India shall have the exclusive jurisdiction.

IN WITNESS WHEREOF THE Bank has executed this document on
this…….. day of …….

For …….. Bank
(by its constituted attorney)

(Signature of a person authorized
to sign on behalf of "the Bank")

Annexure-T

PROFORMA OF UNCONDITIONAL AND IRREVOCABLE INSURANCE SURETY BOND FOR PERFORMANCE SECURITY

(ILLUSTRATIVE FORMAT)

(On Non-Judicial stamp paper of value Rs. 500/-. However, the value of stamp paper to be confirmed from Legal Department, MDL.)

1. IN CONSIDERATION OF MAZAGON DOCK SHIPBUILDERS LIMTED, a company incorporated under the Companies Act 1956 and having its registered office at Dockyard Road, Mumbai 400010 (hereinafter referred to as the "the Purchaser" which expression shall, unless it be repugnant or contrary to the subject or context thereof, be deemed to mean and include its successors and assigns) having placed an order on Messers ..... a partnership firm/sole proprietor business/a company registered under the Companies Act, 1956 having its office at .....(hereinafter called " the Contractor/ Supplier" which expression shall, unless it be repugnant or contrary to the subject or context thereof, be deemed to mean and include its successors and assigns) vide order No..... dated..... (hereinafter called "the order" which expression shall include any amendments/alterations to "the order" issued by "the Purchaser") for the supply , delivery at site, installation and commissioning of certain equipment, item/services/civil works etc. as stated in the said Order and the Purchaser having agreed with the Contractor/Supplier to accept an unconditional and irrevocable Insurance Surety Bond in lieu of Performance Security payable under the said order for the fulfillment and performance of the said order, We, ... Surety Insurer having office at ..... (hereinafter referred to as "the Surety" which expression shall includes its successors and assigns) hereby agree to pay to the Purchaser without any demur on first demand an amount not exceeding Rs..... (Rupees.....only) being 5% (10% in case of Capital Procurement) of the order value against any loss or damage, costs, charges and expenses caused to or suffered by the Purchaser by reason of non performance and non-fulfillment or for any breach on the part of the Contractor / Supplier of any of the terms and conditions of the said order.

2. We, ...the Surety further agree that the Purchaser shall be sole judge whether the said Contractor/Supplier has failed to perform or fulfil the said order in terms thereof or committed breach of any terms and conditions of the order and the extent of loss, damage, cost, charges and expenses suffered or incurred or would be suffered or incurred by the Purchaser on account thereof and we waive in the favour of the Purchaser all the rights and defences to which we as surety may be entitled to.

3. We, ... the Surety further agree that the amount demanded by the Purchaser as such shall be final and binding on the Surety as to the Surety's liability to pay and the amount demanded and the Surety undertake to pay the Purchaser the amount so demanded on first demand and without any demur notwithstanding any dispute raised by the Contractor/Supplier or any suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator relating thereto, our liability under this Bond being absolute and unconditional.

4. We, ... the Surety further agree with the Purchaser that the Purchaser shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said order/or to extend

time of performance by the Supplier from time to time or to postpone for any time to time any of the powers exercisable by the Purchaser against the Contractor/ Supplier and to forbear to enforce any of the terms and conditions relating to the order and we shall not be relieved from our liability by reason of any such variation or extension being granted to the Contractor/ Supplier or for any forbearance, act or omission on the part of the Purchaser or any indulgence by the Purchaser to the Contractor/Supplier or by any such matter or things whatsoever which under the law relating to sureties would have the effect of relieving us.

5. We, ... the Surety further undertake not to revoke this Bond during its currency except with the previous consent of the Purchaser in writing.

6. We, ... the Surety also agree that the Surety's liability under this Bond shall not be affected by any change in the constitution of the Contractor / Supplier or dissolution or winding up of the business of the contractor/ supplier.

7. Notwithstanding anything contained herein above:
   (i) Our liability under this Bond shall not exceed Rs.....
   (ii) This Surety Bond shall be valid upto and including .....; and
   (iii) We are liable to pay the Bond amount or any part thereof under this Surety Bond only and only if you serve upon us a written claim or demand on or before .....(validity + 4 weeks from the date of expiry of this Bond).

8. This Bond shall be governed by Indian laws and the Courts at Mumbai, India shall have the exclusive jurisdiction.

IN WITNESS WHEREOF the Surety has executed this document on this.....day of .....

For ..... Surety
(by its constituted attorney)
(Signature of a person authorised
to sign on behalf of "the Surety")

Annexure-V

STATUTORY COMPLIANCES BY SUB CONTRACT EMPLOYEES

Statutory Compliances by the Sub-contractors\Vendors while deploying contract employees in MDL premises and its units.

(1) Labour Licence:

(a) The Contractor should have a valid Labour Licence issued by the Regional Labour Commissioner (Central) before commencement of work if the contractor is deploying 20 or more contract employees at MDL.

(b) The number of contract employees employed shall not on any day exceed the maximum number specified in the approved Labour Licence issued by the Competent Authority.

(c) If the sub-contractors desire to employ the contract employee more than that, mentioned in the Labour Licence, the concerned contractors is required to notify in advance to the Licensing Authority. Any change in number of employees to be deployed at MDL, The Copy of license with the necessary amendments to be submit before employing such contract employees.

(d) The contractors are required to apply for renewal of license not less than 30 days before the date on which the license expired, if his job is likely to be continued beyond the period of validity of license.

(e) The labour license is always issued against the particular Purchase Order (PO) issued by MDL. Therefore, in case of new PO, he should obtain fresh license if he is likely to employ 20 or more employees against such new PO. However, the contractor is required to maintain separate record in respect of each PO issued by MDL

(f) The contractor shall display a copy of labour license prominently at the place of the work.

(g) The copy of Labour Licence is to be submitted to the HR- Contract & Outsourcing Dept.

(h) The contractor shall attend labour inspection whenever required and submit the copy of inspection report to the principal employer i.e. MDL

(i) The contractor shall submit Half Yearly / Annual Return to the licensing authority as prescribed under the Contract Labour (Regulation and Abolition) Act 1970 with Maharashtra Contract Labour (Regulation and Abolition) Act 1971 and submit a copy to the principal employer i.e. MDL.

(2) Commencement / Completion of work:

The contractors shall within 15 days of commencement/completion of each contract work, submit a return to the licence authority in Form VI(A) intimating the actual date of commencement / completion of work under a copy to the HR- Contract & Outsourcing Dept.

(3) Daily attendance of contract employees:

The contractor shall ensure to mark daily attendance of their employees in Attendance Register whenever his contract employees deployed.

(4) Insurance coverage:

(a) The contractors should have his own ESI code number and indicate the same along with individual ESI account number of his contract employee.

(b) The contractors should cover all eligible contract employee under the ESI Act and its scheme on the date of joining of the contract employee on their roll at MDL

(c) The contractors should pay employee as well as employer contribution on time and submit the copy of challan to the principal employer i.e. MDL as a proof of payment of ESI dues to the authority

(d) The contractors should attend the ESI inspection as and when required and submit a copy of ESI inspection report to the principal employer i.e. MDL.

(e) The contractors should submit the copy of half / yearly ESI returns to the Contract Cell.

(f) The contractors should produce (E-Pahachan) card in respect of each contract employee whenever required for verification for their ESI account number.

(g) Those Contract employee, who are out of ESI coverage shall be covered by suitable Workmen Compensation Policy.

(h) The contractors shall submit the copy of Workmen Compensation Policy to the HR-Contract & Outsourcing Dept and renew the same on time.

(5) Provident Fund Coverage:

(a) The contractors must have his own PF Code number and indicate individual PF Account number of his employees.

(b) The contractors should produce Form V as and when required for verification of account number of his contract employee.

(c) The contractors shall cover his eligible contract employees under the PF Act and Scheme and pension scheme from the date of joining.

(d) The contractors shall also submit the copy of challan in respect of payment of dues.

(e) The contractors should submit the card of PF annual return prescribed under the act.

(f) The contractors shall attend PF inspection as and when required and submit copy of the PF inspection report to the HR- Contract & Outsourcing Dept.

(6) Registration under the Maharashtra Labour Welfare fund (Amendment) Act 2003 and Professional Tax

(a) The Contractor must obtain independent Registration number under Bombay Labour Welfare Fund Act and pay Six (06) Monthly contribution of their employees for every June and December to the Welfare Commissioner and compliance with the provisions of Bombay Labour Welfare Fund Act, 1953 under their own code number.

(b) The Contractor should have registration under Professional Tax and deduct the same from wages of his employees and remit Professional Tax every month to Government treasury in time and also submit returns in time.

(7) Payment of wages/salaries:

(a) The contractors shall fix the wage period in respect of which wages shall be payable.

(b) The contractors shall responsible for payment of prescribed minimum wages for his employees in MDL premises on or before 10th day of the expiry of the wage period.

(c) No wage period shall be exceed one month in case of monthly period.

(d) The contractors shall submit copy of the remittance of salary/wages through NEFT/RTGS of his contract employees to the HR- Contract & Outsourcing Dept

(e) The wages shall be paid when deduction of any kind except those specified by the Government under the provisions of the payment of Wages Act 1936.

(f) The contractors must submit Xerox copy of the muster of his employees as well as copy of wages/payments every month to the HR- Contract & Outsourcing Dept

(8) Payment of Minimum wages

(a) The Contractor/Vendor shall pay not less than minimum wages to his employees as notified /revised from time to time as applicable under the Minimum Wages Act, 1948

(b) The contractor must ensure that wages/ salaries to be paid to their employees as per the provisions Minimum Wages Act, 1948.

(c) The Minimum Wage consist of Basic Wage and the Special Allowance i.e Variable Dearness Allowance (VDA declared after every Six Months). The Central Govt and the State Govt have notified the rates of Minimum wages. The rates of Minimum Wages whichever is higher will be applicable in respect of the specific 'Scheduled Employment' as declared by the Dy. Chief Labour Commissioner (Central Govt) Mumbai time to time.

(9) Medical Examination of Sub Contract/Outsourced employee

(a) As per the Clause 18-A of the Factories Act, 1948 and Maharashtra Factories Rules,1963, all workers in a factory shall be medically examined once in a year by a Certifying Surgeon appointed or recognised by Government.

(b) The Contractors/Vendors will have to submit a Certificate of Fitness in Form 6 in respect of employees to be engaged inside the MDL and it units and no person/contract employees shall be employed without the valid certificate of fitness. The Contractor/Vendor get the Pre-Employment Medical Examination of his employees done from certified surgeon before deploying at MDL

(10) Health, Safety and Welfare

The Contractor/Vendor should ensure safe and healthy working condition at work for compliance of the Provisions of Factories Act, 1948. The Contractor/Vendor should provide all the Safety measures and his supervision to ensure safety at work site.
The contractor/Vendor shall ensure that only medically fit persons are engaged for job after medically examined by Certifying Surgeon.

(11) Maintenance of record / register:

The contractor/vendor shall properly maintain the following register at the sight of work:

(j) Muster cum Attendance Register
(ii) Register of Wages.
(iii) Register of overtime.
(iv) Leave Register
(v) Bonus Register

(12) Display of Notices

The contractors are also required to ensure that the notices showing the rate of wages, hours of work, wage period and date of payment and names and addresses of inspectors having jurisdiction, date of payment of unpaid wages as well as abstract of the contract labour (Regulation & Abolition) Act 1970 and the rules framed therein are displayed at the work sight in English or Hindi and language spoken by the majority of contract labours.

(13) Working on weekly off and holidays:

The Contractors deploying their employees on weekly/holidays shall submit the list of such labour in a prescribed format indicating therein the date of compensatory to be availed duly certified by the concerned department head three days' prior to the weekly off/holiday to the Contract Cell for onwards transmission to the Dy. Director of Directorate of Industrial Safety and Health (DISH).

(14) Applicability of labour laws:

The above provision/rules are only illustrative and not exhaustive. The provisions of Factory Act 1948, Payment of Wages Act 1948, Minimum Wages Act 1948, ESI Act 1948, PF Act 1972, Contract Labour (Regulations & Abolition) Act 1970, Payment of Bonus Act 1965 and other labour laws as amended from time to time, relevant to the contract employee shall be applicable.

Annexure-W

SAFETY INSTRUCTION FOR SUB-CONTRACTORS

Mazagon Dock Shipbuilders Limited		Title: Safety Instruction for Sub-Contractor		
Doc. No.	Issue No	Issue Date	Revision No	Revision Date
SB-Works/Safety/01	01	03.08.2022	00	-

1. **Scope of Work:**
   a. To develop consciousness and to create an awareness amongst the sub-contractor and their employees/workman regarding the general procedures and practices for safe conduct of their work at all times.
   b. This brings out procedures, standard practices etc. and would serve as the reference material to all Sub-Contractors.
   c. This document is only for providing guidance to the sub-contractors and does not replace the safety rules detailed in Factory Acts 1948 and Maharashtra Factory Rule 1963 as amended till date.

2. **General Safety Guidelines:**

1.1 The Contractor shall ensure that his employees/workmen subject themselves to medical examinations required under the law and keep a record of the same. (As per the "Factory Acts 1948" and the Maharashtra Factory Rules 1963 as amended till date).
1.2 Workers and supervisors engaged in the work shall be competent and undergone Safety training by MDL Safety section before deployment on job inside the MDL.
1.3 Contractor should go through MDL safety manual and follow the safety procedures wherever applicable.
1.4 The contractor must observe all safety precautions in connection with the work performed by him. No job should be undertaken where question of safety remains unanswered.
1.5 The Contractor shall not permit any employee/workmen to enter the work area under the influence of alcohol.
1.6 Smoking is strictly prohibited.
1.7 Fishing is not permitted in the yard.
1.8 Report promptly any situation affecting the safety of any person.
1.9 All stairways, Platforms and Walkways must be kept clean at all the times.
1.10 Make proper use of all safety devices and guards provided.
1.11 All employees shall wear personal protective equipment as appropriate while working.
1.12 The workmen of the contractor must wear fire retardant boiler suit/overall while working in MDL premises. The Sub-contractor shall be required to provide their workmen with Boiler suits of suitable colour with name of the contractor on the boiler suits in prominent letters.
1.13 The contractor should ensure that First Aid boxes are provided at the work place.
1.14 Do not leave tools/items on the floor or where they can fall on people below.
1.15 On completion of work in any location, the contractor must ensure that the place is left in a clean state and all scrap is disposed to nearby appropriate scrap bins.
1.16 All storage container must be clearly marked indicating the nature of contents.
1.17 No one except Driver (Operator) is allowed to ride/drive Jumbo/forklift/Powered trolleys/Crane etc.

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1.18 The contractor should ensure that adequate fire extinguishing arrangements are provided.

1.19 Action by person noticing Fire:
- Attempt to extinguish the fire with available fire-fighting equipment nearby.
- Operate fire alarm system or inform to fire station.

1.20 In order to ensure safety in all hazardous jobs such as excavation, work at height, fragile roof, work in confined spaces, on-board welding and gas cutting, electrical works etc., safety permit should be taken from authorize person.

3. Personnel Protective Equipment and other Safety Accessories:

All the contractors' employees shall wear the PPE's and other safety accessories relevant to the work. All safety equipment/accessories should confirm to the relevant Indian or International Standards e.g. ISI, BS, DIN, EN-ISO, ANSI and CE. The PPE matrix is as detailed below:

Sl. No.	Description of Activity	PPE's & Other essential Safety accessories to be used
1	Welding/Gouging	Boiler Suit, Helmet, Hand Gloves, Leg Guard, Face Shield with glass, Leather Aprons, Leather Sleeves, Skull Cap, Safety Shoe, Mask, ear plug etc.
2	Gas Cutting/Gas Welding	Boiler Suit, Helmet, Hand Gloves, Leg Guard, Cutting Goggle with glass, Leather Aprons, Skull Cap, Safety Shoe, Spark Light, ear plug, Tip Cleaner, Mask, Flash back arrestor etc.
3	Blasting & Painting	Boiler Suit, Helmet, Hand Gloves, Goggle, Leather Sleeves, Safety Shoes, Respiratory Mask, Apron, Ear Plug etc.
4	Manual Lifting	Boiler Suit, Helmet, Hand Gloves, Safety Shoe etc.
5	Working at Height	Boiler Suit, Helmet, Hand Gloves, Safety Shoe, Full Body Safety Harness etc.
6	Working on Fragile Roof	Helmet, Hand Gloves, Safety Shoe, Full Body Safety Harness, Scrawling Board, Duck Ladder, Lifeline system etc.
7	Working in Confined Spaces	Boiler Suit, Helmet, Hand Gloves, Safety Shoe, Respiratory Mask, Portable light, ear plug, Multi Gas Detector, Fume extractors etc.
8	Material Movement/Lifting/Turning	Boiler Suit, Helmet, Hand Gloves, Safety Shoe, Slings/Tackles/Shackles, Mask etc.

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Sl. No.	Description of Activity	PPE's & Other essential Safety accessories to be used
9	Grinding	Boiler Suit, Helmet, Hand Gloves, Face Shield, Skull Cap, Safety Shoe, Mask, Ear Plug etc.
10	Machining	Boiler Suit, Helmet, Hand Gloves, Face Shield/Google, Safety Shoe, Mask, Ear Plug etc.
11	Civil Construction	Boiler Suit, Helmet, Hand Gloves, Safety Shoe, Gum boots, Mask, Ear Plug etc.

4. Safety Guidelines:

4.1 <u>Safety during Cutting & Welding:</u>

4.1.1 Electrode Welding Holders, Gas Cutting Torches, Pressure Gauges, Welding Cables, Gouging torches, Gas Cutting Hoses etc. shall be of good quality confirming to relevant IS or EN standards with the relevant IS or EN stamping.

4.1.2 All welding and cutting operations must be carried out by qualified personnel while working inside the yard.

4.1.3 Welding machine should be properly earthed and secured.

4.1.4 Portable oven used on job should run with 110V power supply only.

4.1.5 Flash back arrestors shall be used for both on the cylinder/pipeline end as well as the cutting torch end. The flash back arrestor shall confirm to the relevant IS or EN standards with the relevant IS or EN stamping.

4.1.6 The Cylinders shall be kept upright during use and transportation. All industrial gas cylinders shall have Cylinder Cap/Guard for protection.

4.1.7 All Industrial gas cylinders shall be properly secured during use and storage.

4.1.8 When the cylinders are not in use, the valves must be closed. Prior to fitting the regulator, the valve should be opened slightly to blow away any dust or grit from the valve.

4.1.9 Metal wires shall not be used for connecting gas hoses with gas cutting torches, pressure gauges/regulators and for joining gas hoses with connectors.

4.1.10 The firm must ensure that the welding cables and gas hoses are well maintained and replaced if required.

4.1.11 All welding cables shall be fully insulated and periodically check for cuts and any damages.

4.1.12 Only Spark lights shall be used to ignite flame while using gas cutting/welding torches.

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4.1.13 All cutting equipment should be removed/shifted from compartments and confined spaces to open decks during breaks and at end of shift.

4.1.14 Gas hoses shall be disconnected from the manifold/cylinder after stoppage of work on the day.

4.1.15 All welding and cutting operations carried on in confined spaces shall be adequately ventilated to prevent the accumulation of toxic materials or possible oxygen deficiency.

4.2 Safety while Material Handling/Lifting and Turning:

4.2.1 All lifting slings/tackles/shackles shall be tested and certified with competent Authorities and shall be visually checked periodically for fitness for use.

4.2.2 All lifting equipment must be tested once in a year.

4.2.3 Use correct lifting hooks, ensure they are load tested.

4.2.4 Avoid manual handling operations as far as possible to minimize the risk of injury.

4.2.5 Position the lifting hook over the load as to prevent the load swinging when it is raised.

4.2.6 Ensure only competent persons are allowed to operate cranes.

4.2.7 Crane operators must only take Instruction from designated rigger.

4.2.8 Crane should not be left unattended unless all loads have been removed.

4.2.9 Leather gloves should be worn when working with sharp materials or when handling rigging equipment.

4.2.10 Crane/Rigging equipment shall not be loaded in excess of its recommended safe working load.

4.2.11 All employees shall be kept clear of loads about to be lifted and of suspended loads. No employee shall be allowed under a suspended load.

4.2.12 The proper methods of securing the load, attaching the load to the hook, lifting the load, handling of the load during the movement of the load and lowering and placement of load should be used.

4.3 Safety while working on height:

Working at height means working on 1.8 meters or above height (i.e. working on platform, stage, scaffolding).

4.3.1 Before starting work ensure that the supervisor is available at site and he has got the work permit issued by the authorised person.

4.3.2 Use a sufficient supply of sound staging material and appliances for the construction of scaffolding.

4.3.3 All planks and other materials intended to be used for staging shall be carefully examined before being taken into use.

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4.3.4 The Contractor shall ensure the use of sufficiently strong scaffolding with sufficiently strong hand railings during the execution of the job.

4.3.5 The Contractor shall ensure the use of scaffoldings at construction site by his personnel working at height, fabricated as per standard drawing for scaffolding. If the scaffolding as per the standard drawing is not found suitable at site, the Contractor shall make necessary modification to strengthen the same.

4.3.6 All planks forming staging shall be securely fastened to prevent them from slipping.

4.3.7 All staging to be used in connection with the operation shall be inspected before use, and thereafter at regular intervals.

4.3.8 There should not be any gaps in the working platform.

4.3.9 Stages suspended by ropes or chains shall be secured as far as possible to prevent them from swinging.

4.3.10 Hand rails with mid rails at one meter and half meter height should be ensured for the working platform.

4.3.11 Access ladders shall be provided to reach the working platform.

4.3.12 All ladders must be provided with non-skid shoes.

4.3.13 Regular inspection of scaffolding and staging are to be carried out.

4.3.14 While working on such job every workman must wear Full Body Safety Harness.

4.3.15 For any civil engineering job, the Contractor will provide adequate support before casting or any superstructure and provide approach, scaffolding etc., in such a manner that is safe, easy for movement of men, women and materials.

4.4 <u>Hand Tools and Power Tools:</u>

4.4.1 Tools shall be manufactured from the best materials by reputed tool companies with confirming to and stamped by the relevant Indian or International Standards e.g. IS, DIN, EN-ISO, ANSI and CE.

4.4.2 All power hand tool like grinder, weld flux remover etc. used onboard or inside the workshop must be run on either 110V power supply or by compressed air.

4.4.3 All compressed air hose must have standard hose coupling for fittings.

4.4.4 Compressed air tools, while under pressure, must not be left unattended.

4.4.5 All connections to air tools shall be made secure before turning on air pressure.

4.4.6 When working at elevated location, all tools should be placed in tool box to prevent loose tools being dropped from the heights.

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4.4.7 Wooden shaft must be of correct size and securely fixed to the hammer head with fitting wedges. The face of hammers should be kept clean and in good condition (Not mushroomed).

4.4.8 A file must be used with proper handle fitting and to maintain files when clogged with filings clean out the teeth with a file card or fine wire brush.

4.4.9 When using a screwdriver, make sure that the blade fits the slot in the screw properly. Too large or too small a blade will damage the screw and not work efficiently.

4.4.10 Select the correct hacksaws blades to carried out work and blade should always be correctly tensioned in the frame. After use when the hacksaw is to be stored, the tension on the blade should be released.

4.4.11 Always select a spanner which exactly fits the nut or bolt head, never use packing pieces to make the spanner fit. Piece of pipe or similar device must not be placed over the end of spanners as extensions to increase the torque.

4.4.12 All electrical hand tools shall be of double insulated and fiber body type.

4.4.13 The RPM of grinding machine should be lower than the RPM of the grinding disk/wheel.

4.4.14 Do not use a portable power tool (such as saw, grinder and drill) unless its dangerous parts have been effectively guarded.

4.4.15 Electrical tools shall not be used where there is hazard of flammable vapours, gases, or dusts without a valid Hot Work Permit.

4.4.16 Do not use compressed air/Oxygen to clean off overalls or clothing.

5. **Electrical Safety:**

5.1 The Contractor shall engage qualified, experienced and competent electricians and other electrical personnel while working on electrical lines (which may be High Tension, Medium Tension and Low Tension electrical lines) for safe execution of Contract.

5.2 The electricians and other electrical personnel must possess requisite certificate issued from competent authority.

5.3 The Contractor shall ensure proper earthing of all electrical equipment/machinery prior to start of the machine.

5.4 The Contractor shall also ensure daily examination of the earthing of equipment/machinery prior to start of the job in order to avoid electrical hazards.

5.5 The Contractor shall ensure use of proper cable (may be welding cable or power cable or control cable). The joints of the cables shall be perfectly insulated.

5.6 The Contractor shall also ensure the use of proper plugs & sockets.

5.7 Use of rubber hand gloves during monsoon season is very essential.

5.8 Repair and routine maintenance of electrical equipment shall be carried out by trained and qualified electricians.

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5.9 In case of Electrical work contract, the contractor shall have valid electrical License issued by PWD or any Govt. organization or shall have a valid MOU with the licensed contractor.

5.10 For onboard work, only 110V AC supply will be provided.

8. **Safety while Working on Fragile Roof and Pitched Roof:**

8.1 Do not step on any sheet without obtaining proper safety training.

8.2 Before starting work (i.e. before climbing on the access ladder) ensure that the supervisor is available at site and he has got the work permit issued by the authorised person.

8.3 Intimation shall be given to shop In-charge along with height permit, before going to roof of workshop.

8.4 Use suitable and sufficient access ladders, cat ladders, crawling boards, duck ladders etc. and fix them properly on the roof.

8.5 Use Full Body Safety Harness and anchor them properly with the anchorage points on the roof or to the lifeline available on roof or fall protection device.

8.6 Never step directly on any part of the roof. Always walk or step only on the ladders.

8.7 It is not safe anytime to walk on purlins. Do avoid it. Do not run on roof.

8.8 It is necessary to walk on ladders (and not on roof directly) while transporting these sheets on roof.

8.9 While working on the roof, ensure that no loose items are dropped down.

8.10 Always use suitable and strong ropes for taking sheets from ground to the roof.

8.11 Never leave any loose items (tools, cut sheets, broken sheets) on the roof after the work is over.

8.12 Never use any electrical equipment without proper earthing.

8.13 Ensure sufficient illumination while you are working on the fragile roof.

9. **Safety while working in Confined Spaces:**

9.1 Before starting work ensure that the supervisor is available at site and he has got the work permit issued by the authorised person.

9.2 Prepare adequate emergency arrangements before the work starts.

9.3 Testing the air is necessary to check before starting the work that it is free from both toxic and flammable gas/vapours and that it is fit to breathe. Testing should be carried out by a competent person using a suitable gas detector which is correctly calibrated.

9.4 Proper ventilation arrangement should be made before starting the work.

9.5 Adequate light arrangement should available.

9.6 Use only 110V power supply while working in confined space.

9.7 When work is being carried out in a confined space, another person should be assigned to outside the confined space to maintain communication with the worker inside. Sufficient number of rescue personnel should also be made available outside the confined space. These persons need to be properly trained in rescues, physically fit and readily available to carry out rescue tasks, and capable of using any rescue tools.

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10. **Safety while Blasting and Painting Operations:**

10.1 Suitable blasting suits and hoods with coolant tube shall be used while carrying out blasting operations.

10.2 Immediate removal of spillage. Good housekeeping standards must be maintained at all times.

10.3 The contractor shall ensure that paint handed over to it for usage is safely stored in a suitable container.

10.4 Never allow Naked flames - matches - cigarettes -in the same area where paint is being applied or stored.

10.5 Airless spray must always be earthed as static electricity can develop within the system and be the cause of explosion.

10.6 All couplings must be of a close fit, especially on high pressure equipment. Replace damaged hoses.

10.7 The contractor shall ensure that its personnel have minimum contact of paint with skin.

10.8 Hand Gloves, Safety Shoes and eye protection must always be worn during work.

10.9 Usage of a suitable barrier cream on exposed skin must be considered.

10.10 Air fed hood/mask or respirator in confined spaces must be used.

10.11 Safe access and adequate lighting must be ensured.

10.12 Blasting proof, light and portable lamps shall be provided for the blasting operations inside of tanks and compartments.

10.13 The area where blasting or painting is being carried out must be provided with proper, visible safety barriers or signs.

10.14 Tarpaulins and other coverings should be used to cover dry dock channels / pump pits, compressor house, nearby electrical installation, machines and equipment which may otherwise be affected by blasting or painting operations.

10.15 Cleaning of the slipway, dry-dock, surrounding areas, machines and equipments, etc. of dust immediately after blasting has taken place.

10.16 Removal of spent/excess and reusable grits and empty paint drums.

11. **Safety at Civil Construction Sites**

11.1 The rock blaster should be a qualified and competent person for carrying out blasting work.

11.2 Before blasting, sufficient warning should be given to enable the people working in the area to get off the danger zone at least 10 minutes before the blasting starts.

11.3 Care should be taken that the blasting point is free of detonating gas, inflammable objects, sparking or damage wiring system, stray currents.

11.4 Underground utilities (such as water pipelines, sewers, gas mains, electrical conduit system) should be located and protected, wherever necessary, before the start of excavation.

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11.5 Measures should be taken to prevent persons who are not engaged in excavation work, from approaching excavation areas by placing warning signals, barricades etc. near the site of the excavation.

11.6 Excavated material should not be dumped within 1.5 m of the edges or half of the depth of the trench whichever is more.

11.7 Shoring (supporting the sides of the trench) and/or proper slopes to the trench walls should be provided.

11.8 Ladder access at suitable intervals with proper support in the trench should be provided and ladder should extend above the ground level.

11.9 Dewatering provisions should be considered while excavating a trench near a water body.

11.10 Temporary electrical connections provided in the trench area should be in compliance to the requirements of the Indian Electricity Act, Rules and Regulations.

11.11 Proper barricading of trenches with warning signals should be provided.

11.12 At all approaches and exits of the sites of excavations, danger and warning signals should be placed.

11.13 Excavation area should be adequately lighted for night work.

11.14 Test for oxygen level inside the shaft before start of work every day.

11.15 Effective communication system between the ground staff & the persons working in the shaft should always be there to ensure safe working environment.

11.16 The excavated material should be dumped sufficiently away from the edge of the excavated pit to avoid the excavated material slipping and falling into the pit.

11.17 Guard rails should be fitted to the working platform and should be secured to prevent their outward movement. The platform should be strong enough to bear the loads of workmen & materials.

11.18 Persons should not be allowed to work under the scaffold and if at all it is necessary to carry out work, then safety net should be provided to arrest the fall of materials & tools.

11.19 Safe access should be provided to the structures under erection.

11.20 Structures/ platforms should not have openings uncovered/unbarricaded.

11.21 Working under the structure should be prevented and if at all it is necessary to carry out work, then safety net should be used to arrest the fall of materials & tools.

11.22 In order to avoid the workers from being in contact with the moving parts of machinery such as conveyors, screens etc. machine guarding should be provided.

11.23 Health hazard from cement dust or wet cement should be controlled by avoiding engagement of workers in dusty areas and ensuring usage of PPEs especially filter respirators, goggles, gloves and boots.

11.24 When workmen are working/cleaning the inside of the drum of mixer, the power of mixer should be switched off and "Do not operate" tag should be provided.

11.25 Every opening in the floor of a building should be provided with suitable fencing/railing of one-meter height on all exposed sides with toe guard of 15 cm vertical height. Where barricades cannot be installed, safety net should be installed close to the level at which there is a danger of a fall.

11.26 All temporary wiring should be installed and supervised by a competent electrician.

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11.27 Adequate protection should be provided for all electrical wiring laid on floor which may be crossed over by construction machinery or by the workmen.

11.28 Suitable warning signs should remain displayed at conspicuous places to alert the workers of the potential dangers and to protect them from the risks of electrical accidents.

11.29 All necessary rescue equipment such as life buoys and life jackets should be provided and kept available for use at any time while working in and around water bodies.

11.30 Dispose all wastes, and unwanted materials must be disposed of at a designated place.

11.31 Do not leave planks with nails on passageways.

Annexure-X

EXTRACT OF PROVISIONS OF THE OFFICIAL SECRETS ACT, 1923

SECTION 2(B) ; "PROHIBITED PLACE"
It is defined as the place of any work of Defence Dockyard and other so belonging or occupied and used for the purpose of building, repairing, making or storing any ammunitions of war. For the purpose of the above definition, sketch includes any photograph or other mode of representing any place or thing.
SECTION 3 : "PENALTIES FOR SPYING"
If any per unlawfully -
a) approaches, inspects, passes over or is in the vicinity of any clear place; or
b) make any sketches intended to be directly or indirectly useful to an enemy ; or
c) obtains, collects, records or communicates to any other person any secret official code.
Shall be liable for imprisonment of 14 years in case of Defence Installation.
SECTION 4 : "COMMUNICATION WITH FOREIGN AGENTS"
If Any person has been in communication with or attempted to communicate with foreign agents regarding the vital information of any "PROHIBITED PLACE" would be guilty of violating the provisions of this Act.
SECTION 5 : "WRONGFUL COMMUNICATION OF INFORMATION"
If any person having in his possession or control any official document;
a) Willfully communicates to any person, other than a person, who is authorised to communicate it.
b) Used the information in his possession for the benefit of any foreign power.
c) Retain in his possession when he has no power to retain it
d) Fails to take reasonable care of it.
Shall be guilty of an offence under this Act.
SECTION 6 : "UNAUTHORISED USE OF UNIFORMS"
If any person for the purpose of gaining admission or of assisting any other person to gain admission to a "PROHIBITED PLACE" wears uniforms without lawful authority shall be guilty of offence under this Section.
SECTION 7 : "INTERFERING WITH OFFICERS OF POLICE"
No person in the vicinity of any "PROHIBITED PLACE" shall abstract any Police Officer engaged on guard, sentry or similar duty. If any person move in the provisions of this section, shall be punishable with imprisonment, which may extend up to 3 years.
SECTION 8 : "DUTY OF GIVING INFORMATION"
It shall be duty of every person to give on demand to a superintendent of Police or any other Police Officer not below the rank of Inspector, any information in his power relating to an offence under this Act.If any person fails to give such information, shall be punishable with imprisonment to 3 years or fine or with both.
SECTION 9 : "INCITEMENT"
Any person who attempts to commit or debate the commission of an offence under this Act shall be punishable with the same punishment and be liable to be proceeded against in the same manner as if he had committed such offence.
SECTION 10 : "PENALTY FOR HARBOURING SPIES"
If any person whom he knows or has reasonable grounds for supposing to be person who is about to commit or who has committed offence under this Act shall be guilty of offence under this Section.
SECTION 11 : "SEARCH WARRANTS"
If a presidency Magistrate, Magistrate First Class or Sub-Divisional magistrate is satisfied with the information that there is reasonable ground for suspecting that an offence under this Act has been or is about to be committed, he may grant search warrant to any Police Officer to enter at any time any premises to force to search premises or the place.

Annexure- Y

CONFLICT OF INTEREST AMONG BIDDERS/AGENTS

Bidders having a conflict of interest shall not be eligible to participate in the tender process unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Procuring Entity throughout the Tender process and execution of the Contract.
The bidder shall be considered to have a conflict of interest in this tender process and execution of the resultant contract in the following situations:

(i) If its personnel have a close personal, financial, or business relationship with any personnel of the procuring entity who are directly or indirectly related to the procurement or execution process of the contract, which can affect the decision of the procuring entity directly or indirectly;
(ii) The bidder (or his allied firm) provided services for the need assessment/procurement planning of the Tender process in which it is participating;
(iii) A Principal can authorize only one agent, and an agent should not represent or quote on behalf of more than one Principal. However, this shall not debar more than one Authorised distributor (with/ or without the OEM) from quoting equipment manufactured by an Original Equipment Manufacturer (OEM) in procurements under a Proprietary Article Certificate or
(iv) A bidder participates in more than one bid in this tender process. Participation in any capacity by a Bidder (including the participation of a Bidder as a partner/ JV member or sub-contractor in another bid or vice versa) in more than one bid shall result in the disqualification of all bids in which he is a party. However, this does not limit the participation of an entity as a sub-contractor in more than one bid if he is not bidding independently in his own name or as a member of a JV.

Note: The undertaking by the bidders for above para (Conflict of Interest among Bidders/ Agents) to be submitted along with Part I bid.

Signature: Date:

Seal & Stamp of Bidder: