

माझगांव डॉक शिपबिल्डर्स लिमिटेड  
MAZAGON DOCK SHIPBUILDERS LIMITED

Date: 01<sup>st</sup> Aug 2024

**All Ex-Employees**

**Post-Retirement Medical Scheme (PRMS)**

Reference is made to Notice dated 28.06.2024 regarding Post-Retirement Medical facilities under PRMS.

1. Cashless facility which was withdrawn temporarily for those ex-employees availed hospitalization facilities during the period from 01.04.2024 to 30.06.2024 has been restored w.e.f 01.08.2024.
2. Timelines for Claim submission:
  - a. Pre-Hospitalization – 30 days Pre-Hospitalization Bills to be submitted within 07 days from Discharge.
  - b. Post-Hospitalization - 60 days Post-Hospitalization Bills duly stamped and signed to be submitted within 07 days from end of 60 days from Hospitalization.
3. Further, it is to notify that the following procedure is to be adhered while availing Medical Facilities:
  - a) Carry Health cards issued by Medi Assist alongwith KYC document like PAN Card/ Aadhar Card while proceeding for hospitalization.
  - b) To view/check Claim status, and downloading E-card, Login to **<https://portal.mediassist.in>**  
Username: EmpCode@Mazgaondock.com  
Password: DDMMYYYY (date of birth of employee)
4. Original Bills and Reports in case of reimbursement of Claims to be submitted through enclosed format A & B. Sample claim format is enclosed.
5. In order to continue PRMS, duly signed Life Certificates to be submitted to HR-SBC, MDL every Year by 30th November.



(Dr. Santosh Kumar Mallick)  
Executive Director(HR)